

Elk Township Environmental Commission (ETEC)
May 14, 2014
Meeting Minutes

Attendees:

ETEC Members: Donna Nicholson, Donna Weiss, Kevin Costello, and Frank Goss
Elk Twp Committee: Phil Barbaro
Absent: Donna Ragonese, Teal Jeffers, Barry Cohen
Public: Lori Murray

I. April 2014 Meeting Minutes Approval

No quorum at the April Meeting; no minutes to approve.

II. Public Discussion

N/A

III. New Business

- Superior Barrel and Drum Update – Elk Website is up to date with recent information sent by EPA/NJDEP. Will keep it up to date as we receive information.
- Environmental Commission Membership – Donna Ragonese has been unable to attend any ETEC meetings since appointed due to family obligations; it was recommended that her position be filled by Lori Murray who is interested and has volunteered on the Elephant Swamp Trail. Donna Weiss will send a letter to this effect to the Mayor the Elk Township committee.
- Service Recognition – The ETEC recognized Frank Goss for his efforts with the ETEC and most specifically with his work on the Elephant Swamp Trail.

IV. Old Business

- a. ETEC Archives -The town uses “Docu Vault” and ETEC can archive our files using this service. Donna Nicholson and Kevin Costello have old ETEC files; they will consolidate and store in the appropriate Docu Vault boxes and take to the municipal building for permanent dead storage.
- b. Arbor Day Plan
 - Was held on Saturday April 26, 2014 at 10am and it was attended by the Girl Scouts, several members of ETEC and the Deputy Mayor read the proclamation.
 - The tree was donated by Marjac; ETEC will send a thank you for this generous donation.
- c. Strategic Planning
 - Will be held for a future ETEC meeting when more members are present to discuss.
- d. Member Contact information
 - Has been completed and will be distributed by Donna Weiss.
- e. Elephant Swamp Trail Work
 - Installation of the interpretive signs and doggie bag dispensers were done on May 10, 2014.

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V. Correspondence

- LOI for 220 Hollywood Avenue, Block 217, Lots 14/15 from Engineering & Land Planning Associates, Inc.
- NJDEP Freshwater Wetland general Permit NO. 12 notice from Atlantic City Electric for Monroe-Glassboro 69 kV Transmission Line Rebuild.
- NJDEP DLUR Freshwater Wetland General Permit NO. 11 permit for Orleans at Elk Township LLC, Aura Phase II
- Notification of Application for Renewal of Atlantic City Electric's Multi-Permit for Power Line ROW Vegetative and Structural Maintenance, Rebuilds and Upgrades

VI. Open Commission Discussion

- Discussed how to best keep track of volunteer hours spent on ETEC projects/tasks for purposes of grants and other documentation. Donna Nicholson will develop a worksheet and distribute for all members to add tasks and hours for the First Quarter 2014 and will maintain for each quarter to follow.
- Discussed DVRPC National Resource Inventory (NRI) that was done in years past and whether it might be due for updating. Frank Goss will reach out to Allison Hastings at the DVRPC to get more information.

VII. Adjournment

Meeting was adjourned at 8:30 pm