

**ELK TOWNSHIP
COMMITTEE WORK SESSION MINUTES
April 21, 2015**

The work session of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Marchei at 7:32PM.

The Open Public Meeting Notice was read.
The Salute to the Flag was recited.

Present were: Mr. Poisker, Mr. Rambo, Mrs. Sammons, Ms. Yenner, Mayor Marchei, Mr. Considine, CFO, Mrs. Pine, Township Clerk, Mr. Alice, Solicitor and Mr. Bitgood, Engineer.

Approval of minutes of April 2, 2015 Regular Meeting

Motion by Ms. Yenner, seconded by Mrs. Sammons to approve the minutes of the April 2, 2015 Regular meeting, motion carried, with Mr. Poisker abstaining.

PUBLIC PORTION on Agenda Items only.

Motion by Mr. Poisker to open the meeting to the public, seconded by Ms. Yenner, all were in favor, motion carried.

Mayor Marchei asked if anyone had any questions concerning the items on the agenda to come forward at this time.

No one came forward.

Motion by Ms. Yenner to close the public portion, seconded by Mr. Poisker, all were in favor, motion carried.

RESOLUTION:

R-50-2015 – Resolution of Governing Body of the Township of Elk Adopting a Form Required to be Used for the Filing of Notice of Tort Claim Against the Township of Elk with the Provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:8-6

Motion by Mr. Poisker, seconded by Mr. Rambo to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes
	Ms. Yenner	Yes
	Mayor Marchei	Yes

R-51-2015 – Resolution Endorsing the Submission of the Prior Fiscal Year of 2014 Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection

Motion by Mr. Poisker, seconded by Ms. Yenner to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes
	Ms. Yenner	Yes
	Mayor Marchei	Yes

R-52-2015 – Resolution Awarding Bid on Demolition 545 Second Avenue

Motion by Mrs. Sammons, seconded by Ms. Yenner to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes
	Ms. Yenner	Yes

Mayor Marchei Yes

R-53-2015 – Resolution Awarding Bid on Demolition 288 Clayton Avenue

Motion by Mr. Rambo, seconded by Ms. Yenner to adopt and approve said resolution, upon roll call motion carried.

Roll Call: Mr. Poisker Yes
Mr. Rambo Yes
Mrs. Sammons Yes
Ms. Yenner Yes
Mayor Marchei Yes

R-54-2015 – Resolution Supporting Participation in the Sustainable Jersey Municipal Certification Program

Motion by Mrs. Sammons, seconded by Ms. Yenner to adopt and approve said resolution, upon roll call motion carried.

Roll Call: Mr. Poisker Yes
Mr. Rambo Yes
Mrs. Sammons Yes
Ms. Yenner Yes
Mayor Marchei Yes

R-55-2015 – Resolution Authorizing the Sale of Municipal Liens Owned by the Township of Elk

Motion by Mrs. Sammons, seconded by Ms. Yenner to adopt and approve said resolution, upon roll call motion carried.

Roll Call: Mr. Poisker Yes
Mr. Rambo Yes
Mrs. Sammons Yes
Ms. Yenner Yes
Mayor Marchei Yes

R-56-2015 – Resolution Authorizing CDBG Grant Project Application for 2015 for the Township of Elk

Motion by Mrs. Sammons, seconded by Mr. Poisker to adopt and approve said resolution, upon roll call motion carried.

Roll Call: Mr. Poisker Yes
Mr. Rambo Yes
Mrs. Sammons Yes
Ms. Yenner Yes
Mayor Marchei Yes

TOPICS:

The reconstruction of Willow Grove Rd. is the project being applied for CDBG funding. The scope of the project is to mill out deteriorated areas along the center joint and selected areas where there are extensive pot holes. Replace the area with aggregate and asphalt. Mr. Considine stated if the price was right the township could use municipal funds to continue to pave the entire portion of the road.

Mayor Marchei read the award letter from the NJ DOT awarding the Township of Elk \$170,000 for the reconstruction of Phase I of Moods Road.

Mr. Poisker would like committee to start a decision making process. He feels there are other options where money can be saved, in regards to hiring employees. He feels there should be a financial review going forward with Committee looking at all the options.

Mr. Rambo stated he made the motion to bring the part time employee on to full time. At \$10 an hour we will not have people looking for a job. Hiring someone at \$10.00 per hour that is familiar with all the antiquated equipment was one of the main reasons for hiring the part timer to full time. Sometimes the time of training someone new can take a long time and then they move on and the process has to begin all over.

Mr. Poisker just feels that we need to slow down with decisions being made.

Mayor Marchei understands what Mr. Poisker is saying. The quality of the work of the employee was one of the considerations, he is very knowledgeable with the equipment and with mechanics. He will be able to do mechanical work during the slow times.

Mr. Poisker also stated he understands there is a safety issue with just one man working. He would just like to see committee look at all the options in the future.

Ms. Yenner asked the status of:

Haynicz Rd. Mr. Laux is waiting for the weather to break and the roadway to dry up to regrade the road.

Valle del Sol, there is nothing happening. Committee has instructed the solicitor to send a letter to the bond company.

The issue of Ms. Swanson's driveway and drainage. Mr. Bitgood stated the contractor has completed the additional repair.

Arbor Day will be held Saturday, April 25th at 10AM in the Recreation Park.

Environmental Commission brought to Mrs. Pine's attention that according to the MLUL and the ordinance of the township, there is supposed to be a member of the environmental commission as a voting member of the planning/zoning board. Since there is nothing that can be done at this time, Mrs. Pine explained to Environmental that come January there will need to be an appointment of a member of environmental to the planning/zoning board. In the mean time they will appoint a member to act as a liaison between the environmental and planning and zoning board.

Mrs. Pine mentioned the complaints about the standing water on Arch Street. Mr. Bitgood has looked at the situation.

Mr. Poisker stated the website will be taken over from Anna Thomas by himself and Ted Schmidt on May 1st. Mrs. Thomas told Mr. Poisker that the website does not get a lot of use. Mr. Poisker is going to look at getting a sign with the website address to place on the marquis sign.

Little League would like to put concrete under the bleachers at the baseball field. Mr. Ash stated the septic system is under the bleachers. There may also be an issue with the JIF and the concrete under the bleachers. It was mentioned since concrete cannot be used due to the septic to possibly look at mulch or rubberized playground mat since it is not permanent.

Aura School will be holding a public hearing on their budget on Thursday, May 7th.

There was discussion about running a gas line back to the concession stand for hot water and possibly the heaters in the bathrooms. Mr. Poisker will complete the application.

Mr. Rambo asked committee if there is any money for the purchase of mandatory chevrons for the back of the trucks for Aura Fire Company. The chevrons are mandatory if the trucks respond on state highways. They are asking for \$880. Mr. Considine stated they can use PEOSH funds.

PUBLIC PORTION:

Motion by Ms. Yenner to open the meeting to the public, seconded by Mr. Poisker, all were in favor, motion carried.

Mayor Marchei asked if anyone had any concerns they would like to bring to the township committees attention to come forward at this time.

Frank Goss, 131 Railroad Ave., there has been a lot of money put into the repair and to build a wall in Elephant Swamp Trail. Over the last 7 months there has been damage done to the wall by ATV's. There has been somethings done to inhibit the damage, to no avail. He has repaired it several times himself. He would like to see some police activity in the area. The activity seems to occur during the hours of 4 and 7PM. He also found a sign that was taken out and thrown into the water. He has reconditioned the sign so it can be used again.

Mr. Alice stated what is occurring is criminal mischief. Mr. Considine asked if the stone can cemented. Mr. Bitgood is not familiar with the area and will make an inspection.

Motion by Ms. Yenner to close the public portion, seconded by Mr. Poisker, all were in favor, motion carried.

PAY BILLS:

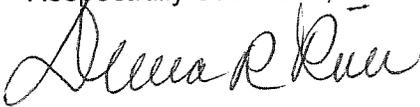
Motion by Mrs. Sammons to Pay the Bills, seconded by Mr. Poisker, upon roll call motion was carried.

Roll Call:	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes
	Ms. Yenner	Yes
	Mayor Marchei	Yes

ADJOURNMENT:

Motion by Ms. Yenner to adjourn the meeting, seconded by Mr. Poisker, all were in favor, the meeting was adjourned at 8:41 PM.

Respectfully Submitted,



Debora R. Pine, RMC, CMC
Township Clerk

RESOLUTION R-50-2015
RESOLUTION OF THE GOVERNING BODY OF THE TOWNSHIP OF ELK
ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICE OF TORT CLAIM AGAINST THE
TOWNSHIP OF ELK IN ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6

WHEREAS, the New Jersey Tort Claims Act, N.J.S.A. 59:6-8, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Township of Elk is a public entity covered by the provisions of the New Jersey Claims Act; and

WHEREAS, the Township of Elk deems it advisable, necessary and in the public interest to adopt a Notice of Tort Claim form in the form attached hereto and made a part hereof; and

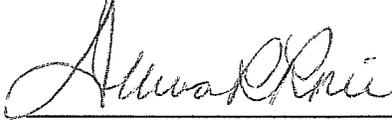
NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Elk, assembled in public session this 21st day of April 2015, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Township of Elk; and

BE IT FURTHER RESOLVED, that all persons making claims against the Township of Elk, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:801, et seq., be required to complete the form herein adopted as a condition of compliance with the notice requirements of the New Jersey Tort Claims Act.

ADOPTED at a meeting of the Township Committee of the Township of Elk on this 21st day of April 2015.

TOWNSHIP OF ELK

ATTEST:



Debora R. Pine, Township Clerk


Dennis Marchei, Mayor

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			



TOWNSHIP OF ELK
680 Whig Lane
Monroeville, New Jersey 08343
NOTICE OF TORT CLAIM

CLAIMANT INFORMATION

Name: _____ Telephone: _____
Address: _____ Date of Birth: _____

ATTORNEY INFORMATION (if applicable)

Name: _____ Telephone: _____
Address _____ TeleFAX: _____
_____ File No.: _____

Send Notices to: _____ Claimant _____ Attorney

GENERAL INSTRUCTIONS: Pursuant to the provisions of the New Jersey Tort Claims Act, this Notice of Tort Claim form has been adopted as the official form for the filing of claims against the Township of AnyTown.

The questions are to be answered to the extent of all information available to the Claimant or to his or her attorneys, agents, servants, and employees, under oath. The fully completed Claim Form and the documents requested shall be returned to the

Township of Elk
c/o Qual-Lynx
100 Decadon Drive
Egg Harbor Township, NJ 08234

NOTE CAREFULLY: Your claim will not be considered filed as required by the New Jersey Tort Claims Act until this completed form has been filed with the Township of AnyTown. Failure to provide the information requested, including such responses as "To Be Provided" or "Under Investigation" will result in the claim being treated as not being properly filed.

Timely Notices of Claim must be filed within 90 days after the incident giving rise to the claim.

This form is designed as a general form for use with respect to all claims. Some of the questions may not be applicable to your particular claim. For example, if your claim does not arise out of an automobile accident, questions regarding road conditions might not be applicable. In that event, please indicate "Not Applicable".

If you are unable to answer any question because of a lack of information available to you, specify the reason the information is not available to you. If a question asks that you identify a document, it will be sufficient to furnish true and legible copies. Where a question asks that you "identify **all** persons," provide the name, address and telephone number of the person.

If you need more space to provide a full answer, attach supplementary pages, identifying the continuation of the answer with the number of the applicable question.

DEFINITIONS:

"*Claimant*" shall refer to the person or persons on whose behalf the Notice of Claim has been filed with the *Township of AnyTown*.

"*Documents*" shall refer to any written, photographic or electronic representation, and any copy thereof, including, but not limited to, computer tapes and/or disks, videotapes and other material relating to the subject matter of the claim.

"*Person*" shall include in its meaning a partnership, joint venture, corporation, association, trust or any other kind of entity, as well as a natural person.

"*Public Entity*" shall refer to the *Township of AnyTown* along with any agent, official or employee of the *Township of AnyTown* against **whom a claim is asserted by the Claimant**.

NOTE that the questions are divided into sections relating to the claimant, the claim, property damage, personal injury and the basis for the claim against the public entity or a public employee.

If the claim involves only property damage, then the portion on personal injuries need not be answered. Just enter as the answer to Question 12 "No personal injuries claimed."

If the claim involves no property damage, then the portion on property damage need not be answered. Just enter as the answer to Question 11 "No property damage claimed."

INFORMATION ON THE CLAIMANT

1. Provide the following information with respect to the Claimant:
 - a. Any other name by which the Claimant has been known.
 - b. Address at the time of the incident giving rise to the claim.
 - c. Marital Status [at the time of the incident and current]
 - d. Identify each person residing with the claimant and the relation, if any, of the person to the Claimant.

2. Provide all addresses of the Claimant for the last 10 years, the dates of the residence, the persons residing at the addresses at the same time as the Claimant resided at the address and the relation, if any, of the person to Claimant.

6. Identify all public entities or public employees [by name and position] alleged to have caused the injury or property damage **and specify as to each public entity or employee the exact nature of the act or omission alleged to have caused the injury or property damage.**

7. If you claim that the injury or property damage was caused by a dangerous condition of property under the control of the public entity, specify the nature of the alleged dangerous condition and the manner in which you claim the condition caused the injury.

8. If you allege a dangerous condition of public property, state the specific basis on which you claim that the public entity was responsible for the condition and the specific basis and date on which you claim that the public entity was given notice of the alleged dangerous condition. Statements such as "should have known" and "common knowledge" are insufficient.

9. If you or any other party or witness consumed any alcoholic beverages, drugs or medications within twelve (12) hours before the incident forming the basis of the Claim, identify the person consuming the same and for each person (a) what was consumed (b) the quantity thereof (c) where consumed (d) the names and addresses of all persons present.

10. If you have received any money or thing of value for your injuries or damages from any person, firm or corporation, state the amounts received, the dates, names and addresses of the payors. Specifically list any policies of insurance, including policy number and claim number, from which benefits have been paid to you or to any person on your behalf, including doctors, hospitals or any person repairing damage to property.

11. If any photographs, sketches, charts or maps were made with respect to anything which is the subject matter of the claim, state the date thereof, the names and addresses of the persons making the same and of the persons who have present possession thereof. Attach copies of any photographs, sketches, charts or maps.

12. If you or any of the parties to this action or any of the witnesses made any statements or admissions, set forth what was said; by whom said; date and place where said; and in whose presence, giving names and addresses of any persons having knowledge thereof

13. State the total amount of your claim and the basis on which you calculate the amount claimed.

14. Provide copies of all documents, memoranda, correspondence, reports [including police reports], etc. which discuss, mention or pertain to the subject matter of this claim.

15. Provide the names and addresses of all persons or entities against whom claims have been made for injuries or damages arising out of the incident forming the basis of this claim and give the basis for the claim against each.

PROPERTY DAMAGE CLAIMS

16. If your claim is for property damage, attach a description of the property damage and an estimate of the costs of repair. If your claim does not involve any claim for property damage, enter "None".

If your claim is for property damage only, initial here and proceed directly to page 13 and sign the Certification.

Initials

23. If you have any physical impairment which you allege is caused by the injury forming the basis of your claim and which is affecting your ordinary movements, hearing or sight, state in detail the nature and extent of the impairment and what corrective appliances, support or device you use to overcome or alleviate the impairment.
24. If you claim that a previous injury has been aggravated or exacerbated, describe the injury and give the name and present address of each doctor who treated you for the condition, the period during which treatment was received and the cause of the previous injury. Specifically list any impairment, including use of eyeglasses, hearing aid or similar device, which existed at the time of the injury forming the basis of the claim.
25. If any treatments, operation or other form of surgery in the future has been recommended to alleviate any injury or condition resulting from the incident which forms the basis of the claim, state in detail (a) the nature and extent of the treatment, operation or surgery; (b) the purpose thereof and the results anticipated or expected; (c) the name and address of the doctor who recommended the treatments, operation or surgery (d) the name and address of the doctor who will administer or perform the same (e) the estimated medical expenses to be incurred (f) the estimated length of time of treatments, operation or surgery, period of hospitalization and period of convalescence (g) all other losses or expenditures anticipated as a result of the treatments, operation or surgery (h) whether it is your intention to undergo the treatments, operation or surgery and the approximate date.

28. If other loss of income, profit or earnings is claimed, state (a) total amount of the loss (b) give a complete detailed computation of the loss (c) the nature and dates of loss.

29. If you are claiming lost wages state (a) the date that the employment began (b) the name and address of the employer (c) the position held and the nature of the work performed (d) the average weekly wages. Attach copies of pay stubs or other complete payroll record for all wages received during the past year.

DOCUMENT REQUEST: Produce all documents identified in your answers to the above questions.

CERTIFICATION

I hereby certify that the information provided is the truth and is the full and complete response to the questions, to the best of my knowledge.

:

Signature of Claimant

Dated

**AUTHORIZATION FOR RELEASE OF
MEDICAL AND HOSPITAL RECORDS**

TO: _____

Date: _____

RE: _____
Patient's Name

Address

Social Security Number

Claim Number

You are hereby authorized and requested to disclose, make available and furnish to:

all information, records, x-rays, reports or copies thereof relating to my examination, consultation, confinement or treatment and to permit him or her to inspect and make copies or abstracts thereof.

Approximate date of admission to hospital, first examination, treatment or consultation:

A photocopy of this release form, bearing a photocopy of my signature, shall constitute your authorization for the release of the information in accordance with the request made to you.

Authorized Signature

AUTHORIZATION FOR RELEASE OF EMPLOYMENT RECORDS

TO:

Date:

RE:

Patient's Name

Address

Social Security Number

Claim Number

You are hereby authorized and requested to disclose, make available and furnish to:

all information, records, x-rays, reports or copies thereof relating to my examination, consultation, confinement or treatment and to permit him or her to inspect and make copies or abstracts thereof.

Approximate date of admission to hospital, first examination, treatment or consultation:

A photocopy of this release form, bearing a photocopy of my signature, shall constitute your authorization for the release of the information in accordance with the request made to you.

Authorized Signature

RESOLUTION R-51-2015

RESOLUTION OF THE TOWNSHIP OF ELK
ENDORING THE SUBMISSION OF THE PRIOR FISCAL YEAR OF 2014 RECYCLING
TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF
ENVIRONMENTAL PROTECTION

WHEREAS the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of Township of Elk to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE BE IT RESOLVED by the Township of Elk hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Steven Alexander to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to: New Jersey Department of Environmental Protection/Recycling, P.O. Box 414, Trenton, NJ 08625-0414

ADOPTED at a meeting of the Township Committee of the Township of Elk held on April 21, 2015.

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

TOWNSHIP OF ELK


Dennis Marchei, Mayor

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

R-52-2015

**RESOLUTION TO AWARD A DEMOLITION CONTRACT FOR
545 SECOND AVE, ELK TOWNSHIP, NJ**

WHEREAS, there exists the need to remove and dispose (demolition) of an unsafe structure located at 545 Second Avenue; and

WHEREAS, the Construction Official has deemed the structure an imminent hazard to the health and safety of the public; and

WHEREAS, proper notice to correct the imminent hazard was given to the owner(s) of record; and

WHEREAS, the owner(s) have failed to rectify the hazard in a timely manner; and

WHEREAS, competitive quotes were solicited and received by the Township Qualified Purchasing Agent.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk that EarthTech Contracting, Inc of Greenfield, NJ be awarded a contract for the above referenced project in the amount of \$8,100.00.

BE IT FURTHER RESOLVED that the Township CFO/QPA be directed to accept the proposal from EarthTech Contracting, Inc. and schedule the work to be done as quickly as possible.

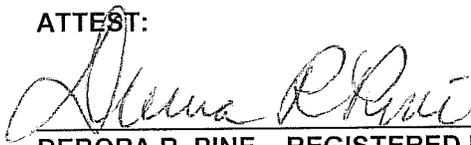
ADOPTED at a meeting of the Elk Township Committee held on April 21, 2015.

TOWNSHIP OF ELK



DENNIS MARCHEI, Mayor

ATTEST:



DEBORA R. PINE – REGISTERED MUNICIPAL CLERK

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Elk at a meeting held on the 21st day of April, 2015.

Debora R. Pine – Registered Municipal Clerk

R-53-2015

**RESOLUTION TO AWARD A DEMOLITION CONTRACT FOR
288 CLAYTON AVENUE, ELK TOWNSHIP, NJ**

WHEREAS, there exists the need to remove and dispose (demolition) of an unsafe structure located at 288 Clayton Avenue; and

WHEREAS, the Construction Official has deemed the structure an imminent hazard to the health and safety of the public; and

WHEREAS, proper notice to correct the imminent hazard was given to the owner(s) of record; and

WHEREAS, the owner(s) have failed to rectify the hazard in a timely manner; and

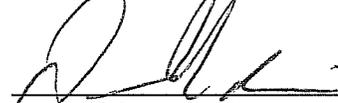
WHEREAS, competitive quotes were solicited and received by the Township Qualified Purchasing Agent.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk that EarthTech Contracting, Inc of Greenfield, NJ be awarded a contract for the above referenced project in the amount of \$8,200.00.

BE IT FURTHER RESOLVED that the Township CFO/QPA be directed to accept the proposal from EarthTech Contracting, Inc. and schedule the work to be done as quickly as possible.

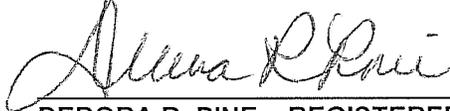
ADOPTED at a meeting of the Elk Township Committee held on April 21, 2015.

TOWNSHIP OF ELK



DENNIS MARCHEI, Mayor

ATTEST:



DEBORA R. PINE – REGISTERED MUNICIPAL CLERK

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Elk at a meeting held on the 21st day of April, 2015.

Debora R. Pine – Registered Municipal Clerk

**RESOLUTION R-54-2015
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK
RE: RESOLUTION SUPPORTING PARTICIPATION IN A SUSTAINABLE JERSEY
MUNICIPAL CERTIFICATION PROGRAM**

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Township of Elk strives to save tax dollars, assure clean land, air and water, improve working and living environments as steps to building a sustainable community that will thrive well in the new century; and

WHEREAS, the Township of Elk hereby acknowledges that the residents of Elk Township desire a stable, sustainable future for themselves and future generations; and

WHEREAS, the Township of Elk wishes to support a model of government which benefits our residents now and far into the future by exploring and adopting sustainable, economically-sound, local government practices; and

WHEREAS, by endorsing a sustainable path, the Township of Elk is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

WHEREAS, as elected representative of the Township of Elk, we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthen our community.

NOW, THEREFORE, BE IT RESOLVED that to focus attention and effort within Elk Township on matters of sustainability, the Township Committee wishes to pursue local initiatives and actions that will lead to Sustainable Jersey Municipal Certification.

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Elk that we do hereby authorize the Elk Township Environmental Commission to serve as Elk Township's agent for the Sustainable Jersey Municipal Certification process and authorize them to complete the Municipal Registration on behalf of the Township of Elk.

THIS RESOLUTION IS DULY ADOPTED by the Township Committee of the Township of Elk at its regular meeting held on the 21st day of April 2015.

TOWNSHIP OF ELK


Dennis Marchei, Mayor

ATTEST:


Debora R. Pine, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

RESOLUTION R-55-2015

**RESOLUTION AUTHORIZING THE SALE OF
MUNICIPAL LIENS OWNED BY THE TOWNSHIP OF ELK**

WHEREAS, the Township of Elk may offer for sale, from time-to-time, any and all certificates of tax sale including all subsequent municipal liens and;

WHEREAS, such sale shall be held in accordance with the terms set forth pursuant to N.J.S.A. 54:5-114.2, including public notice of the time and place stating the description of the lots/parcels of land covered by the certificate of sale and subsequent municipal liens; and

WHEREAS, attached hereto is a listing of those Elk Township Liens for 2014 that shall be submitted for sale; and

WHEREAS, N.J.S.A. 54:5-114.2 details the mechanism for transacting such said sale; specifically stating as follows:

...At public sale to the highest bidder. Such sale shall be held after public notice of the time and place stating the description of the several lots and parcels of land covered by the certificate of sale, and the name of the owner of the land as contained in the collector's list, together with the total amount required for redemption including interest and costs to the date of sale and the amount of subsequent liens with interest, and stating in substance that the respective certificates of sale, including subsequent municipal liens will be sold to the highest bidder at said public sale subject to confirmation by the governing body at its next regular meeting after the sale. Copies of the notice shall be set up in five of the most public places in the municipality, and a copy of the notice shall be published in a newspaper circulating in the municipality once in each of two calendar weeks preceding the calendar week containing the day appointed for the sale. When the owner's name appears on the list and his post-office address is known, the collector shall mail to him at that address, postage prepaid, a copy of the notice, but failure to mail the notice shall not invalidate any proceedings hereunder. Such public sale may be adjourned once for a period not exceeding one month without re-advertising...

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elk as follows:

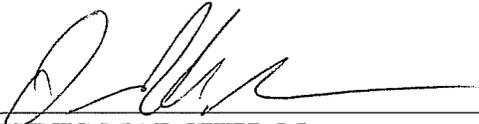
1. That the Elk Township Liens for 2014 on parcels of land including all subsequent municipal liens as identified in the attached exhibit, be and the same is hereby approved, subject to final confirmation and ratification in accordance with the provisions of N.J.S.A. 54:5-114.2;
2. That the successful bidder shall be responsible to comply with the terms and conditions as outlined in the Notice of Sale of Municipal Liens, a copy of which is attached hereto and made a part of this Resolution, subject to required amendments.

3. That the municipal liens shall be sold on condition that all legal, engineering and related advertising expenses be paid by the purchaser and subject to all existing zoning ordinances of the Township of Elk.
4. That the Clerk as the proper official is hereby authorized to publish a Notice of Sale containing the terms and conditions of this sale.

BE IT FURTHER RESOLVED that the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey hereby authorizes the Tax Collector and CFO to sell, at public sale, and pursuant to N.J.S.A. 54:5-114.2, the Tax Sale Certificates more specifically identified on the attached list identified as Exhibit "A" on Wednesday, May 27th, 2015 at 5:00 p.m. at the Township of Elk Municipal Building, 680 Whig Lane, Monroeville, New Jersey 08343

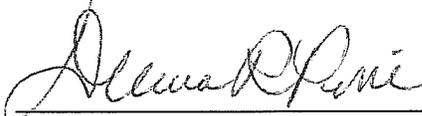
ADOPTED at a meeting of the Mayor and Committee of the Township of Elk, County of Gloucester, and State of New Jersey held April 21, 2015.

TOWNSHIP OF ELK



DENNIS MARCHEI, Mayor

Attest:



DEBORA PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on April 21, 2015 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA PINE, Township Clerk

**RESOLUTION R-56-2015
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK**

**AUTHORIZING COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT APPLICATION
FOR 2015 FOR THE TOWNSHIP OF ELK**

WHEREAS, it is the desire of the Township Committee of the Township of Elk to improve accessibility to schools, parks, and public areas for all citizens within the Township; and

WHEREAS, the Township Engineer has identified Willow Grove Road particularly in need of pavement reconstruction due to the significant deterioration of pavement and pavement joints, certain areas of subgrade failures, and general surface deterioration; and

WHEREAS, the County of Gloucester Community Development Block Grant Program has invited proposals for Public Works Projects for the Year 2015, which if approved, could provide funds for the design and reconstruction of the roadway; and

WHEREAS, to be eligible for this funding, the Township Committee of the Township of Elk must approve submission of the application.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Elk, that the Mayor is hereby authorized to sign the 2015 Gloucester County Community Development Block Grant Project Application and submit same along with all necessary documentation to the County's Department of Economic Development, Division of Housing and Community Development.

THIS RESOLUTION IS DULY ADOPTED by the Township Committee of the Township of Elk at the regular meeting held on April 21st, 2015, at the Municipal Building, 680 Whig Lane, Monroeville, New Jersey 08343.

TOWNSHIP OF ELK


Dennis Marchei, Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on April 21, 2015 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

BILL APPROVAL

April 21, 2015

Bank Wires, Manual and Interim Checks

GENERAL ACCOUNT:

1) Elk Township	15-00307	\$67,309.73
2) NJ Division of Pensions	15-00298	\$36,661.53

GENERAL CAPITAL:

1) RE Pierson Construction Company	15-00215	\$27,100.00
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Batch Id: SC Batch Type: C Batch Date: 04/21/15 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
15-00288	04/21/15 03/31/15	A0154 AMERICAN ASPHALT COMPANY, INC. 1 COLD PATCH	252.45	116 MAIN STREET 5-01- -034-252 COLD PATCH	Budget	Aprv	5	1
15-00329	04/18/15	1 COLD PATCH	303.75	5-01- -034-252 COLD PATCH	Budget	Aprv	52	1
			<u>556.20</u>					
15-00308	04/21/15 04/07/15	A0260 ATLANTIC CITY ELECTRIC 1 ELECTRIC	2,265.11	5 COLLINS DRIVE 5-01- -037-223 ELECTRICITY	Budget	Aprv	14	1
15-00308	04/11/15	2 ELECTRIC	1,059.22	5-01- -037-223 ELECTRICITY	Budget	Aprv	15	1
15-00308	04/11/15	3 STREET LIGHTS	14.65	5-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	16	1
15-00308	04/11/15	4 STREET LIGHTS	50.09	5-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	17	1
15-00308	04/11/15	5 STREET LIGHTS	17.51	5-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	18	1
15-00308	04/16/15	6 STREET LIGHTS	38.58	5-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	19	1
15-00308	04/16/15	7 STREET LIGHTS	15.02	5-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	20	1
15-00308	04/19/15	8 ELECTRIC	350.68	5-01- -037-223 ELECTRICITY	Budget	Aprv	21	1
15-00308	04/19/15	9 ELECTRIC	14.66	5-01- -037-223 ELECTRICITY	Budget	Aprv	22	1
15-00308	04/19/15	10 ELECTRIC	8.69	5-01- -037-223 ELECTRICITY	Budget	Aprv	23	1
15-00308	04/19/15	11 STREET LIGHTS	15.75	5-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	24	1
			<u>3,849.96</u>					
15-00287	04/21/15 03/31/15	A0359 AUTO SHINE CAR WASH 1 FEBRUARY SERVICE	49.00	300 NORTH BLACK HORSE PIK 5-01- -029-225 MISCELLANEOUS	Budget	Aprv	4	1
			<u>49.00</u>					
15-00345	04/21/15 04/20/15	B0095 BACH ASSOCIATES, PC 1 GENERAL PLANNING-COAH	67.50	304 WHITE HORSE PIKE 5-01- -023-225 MISCELLANEOUS	Budget	Aprv	68	1
			<u>67.50</u>					
15-00338	04/21/15 04/18/15	B0202 VERIZON WIRELESS 1 222861020-00001 TELEPHONE	174.06	PO BOX 25505 5-01- -037-224 TELEPHONE	Budget	Aprv	56	1
			<u>174.06</u>					
15-00286	04/21/15 03/31/15	B0263 BROWNELLS, INC. 1 RIFLE MAGS,PISTOL GRIP	273.71	200 SOUTH FRONT STREET 5-01- -029-236	Budget	Aprv	3	1

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
			273.71	EQUIPMENT & SUPPLIES				
15-00320	04/15/15	04/21/15 C0033 CAPITOL CLEANERS 1 UNIFORM CLEANING MARCH	875.10	12 N. ACADEMY STREET 5-01- -029-234 UNIFORM CLEANING	Budget	Aprv	44	1
			875.10					
15-00344	04/19/15	04/21/15 C0149 STEPHEN CONSIDINE 1 CONFERENCE	153.10	5-01- -013-253 MILEAGE & EXPENSES	Budget	Aprv	67	1
			153.10					
15-00347	04/20/15	04/21/15 D0155 DELTA DENTAL PLAN OF NJ 1 MAY DENTAL	1,383.53	PO BOX 36483 5-01- -026-222 GROUP INSURANCE PLAN	Budget	Aprv	70	1
			1,383.53					
15-00303	04/05/15	04/21/15 D0203 DENNY SEPTIC & PORTABLE TOILET 1 MARCH SERVICE	140.00	598 JACKSON ROAD 5-01- -020-225 MISCELLANEOUS	Budget	Aprv	12	1
			140.00					
15-00293	03/31/15	04/21/15 E0050 EAGLE POINT GUN 1 AMMO	46.80	T.J. MORRIS & SON 5-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	6	1
			46.80					
15-00324	04/15/15	04/21/15 E0101 EAST COAST IRON SHOP, LLC 1 REPAIR SALT SPREADER	250.00	273 UNION STREET 5-01- -034-239 REPAIRS TO EQUIPMENT	Budget	Aprv	47	1
			250.00					
15-00300	04/05/15	04/21/15 G0020 GCIA 1 TIPPING MARCH	1,120.53	254 COUNTY HOUSE ROAD 5-01- -038-221 TIPPING FEES	Budget	Aprv	8	1
			1,120.53					
15-00273	03/24/15	04/21/15 G0150 GALL'S INC. 1 WEAPON LIGHT REPLACEMENT	188.99	24296 NETWORK PLACE 5-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	2	1
			188.99					
15-00299	04/05/15	04/21/15 G0262 GLOUCESTER CTY POLICE ACADEMY 1 3/30-4/2 MESSINA	80.00	ROWAN COLLEGE AT GLOU. CTY. 5-01- -029-226 EDUCATIONS & CONFERENCES	Budget	Aprv	7	1
			80.00					
15-00322	04/15/15	04/21/15 G0300 GLOUCESTER COUNTY TIMES 1 ADVERTISEMENT-POLICE OFFICER	242.20	309 S. BROAD STREET 5-01- -029-228 ADVERTISEMENTS	Budget	Aprv	45	1
15-00340	04/18/15	1 ROBERT DECISION	27.63	5-01- -023-228 BUDGET	Budget	Aprv	57	1

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
15-00340	04/18/15	2 AUDIT PUBLICATION	142.79	ADVERTISEMENTS 5-01- -043-228	Budget	Aprv	58	1
15-00340	04/18/15	3 ORDINANCE UPDATES	89.40	ADVERTISEMENTS 5-01- -043-228	Budget	Aprv	59	1
			<u>502.02</u>	ADVERTISEMENTS				
15-00336	04/18/15	1 COPIER CHARGE	84.06	1263 GLEN AVENUE 5-01- -011-333 GENERAL ADMIN - EQUIP. MAINT.	Budget	Aprv	54	1
			<u>84.06</u>					
15-00313	04/11/15	1 TAX REFUND R-49-2015	164.50	315 BUCK ROAD 5-01- -920-001 REFUND OVERPAYMENT OF TAXES	Budget	Aprv	27	1
			<u>164.50</u>					
15-00301	04/05/15	1 3/27 UNLEADED	418.88	2104 FAIRFAX AVENUE 5-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	9	1
15-00301	04/05/15	2 4/1 UNLEADED	497.78	5-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	10	1
15-00317	04/11/15	1 4/8-UNLEADED	541.06	5-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	40	1
15-00326	04/16/15	1 4/13 DIESEL	562.11	5-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	48	1
15-00334	04/18/15	1 4/15 REGULAR	393.10	5-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	53	1
			<u>2,412.93</u>					
15-00323	04/15/15	1 NJ CLERKS ASSOC-1/2 ROOM FEE	112.50	491 ROUTE 45 5-01- -043-226 EDUCATION & CONFERENCES	Budget	Aprv	46	1
			<u>112.50</u>					
15-00124	02/07/15	1 COMPRESSOR SYSTEM SERVICE	675.00	PO BOX 14774 5-01- -028-226 AID TO FIRE COMPANY OTHER EXPENSES	Budget	Aprv	1	1
			<u>675.00</u>					
15-00312	04/11/15	1 TAX REFUND R-49-2015	46.10	280 CLAYTON AVE 5-01- -920-001 REFUND OVERPAYMENT OF TAXES	Budget	Aprv	26	1
			<u>46.10</u>					
15-00343	04/19/15	1 POSTAGE 7900-0446-2447-3819	250.00	PO BOX 30193 5-01- -013-227 POSTAGE	Budget	Aprv	60	1
15-00343	04/19/15	2 POSTAGE 7900-0446-2447-3819	100.00	5-01- -015-227 POSTAGE	Budget	Aprv	61	1
15-00343	04/19/15	3 POSTAGE 7900-0446-2447-3819	300.00	5-01- -023-227 POSTAGE	Budget	Aprv	62	1

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
15-00343	04/19/15	4 POSTAGE 7900-0446-2447-3819	350.00	5-01- -043-227 POSTAGE	Budget	Aprv	63	1
15-00343	04/19/15	5 POSTAGE 7900-0446-2447-3819	300.00	5-01- -046-227 POSTAGE	Budget	Aprv	64	1
15-00343	04/19/15	6 POSTAGE 7900-0446-2447-3819	200.00	5-01- -029-227 POSTAGE	Budget	Aprv	65	1
15-00343	04/19/15	7 POSTAGE 7900-0446-2447-3819	1,000.00	5-01- -050-227 POSTAGE	Budget	Aprv	66	1
			<u>2,500.00</u>					
15-00304	04/05/15	00260 OFFICE PRODUCTS 1 NAME PLATE	9.00	70 SEWELL STREET 5-01- -023-223 OFFICE SUPPLIES	Budget	Aprv	13	1
			<u>9.00</u>					
15-00302	04/05/15	04/21/15 P0075 PARALLEL EDGE, INC. 1 MANAGED SERVICES, BACKUP	115.00	126 E. BEECHTREE LANE 5-01- -043-225 MISCELLANEOUS	Budget	Aprv	11	1
			<u>115.00</u>					
15-00328	04/18/15	04/21/15 P0250 PEACH COUNTRY FORD 1 F800-REPLACE SLACK ADJUSTER	375.31	ROUTE 322 BOX 10 5-01- -061-236 PUB WORKS VEHICLE MAINT-MINOR	Budget	Aprv	50	1
15-00328	04/18/15	2 DUMP-REPLACE BRAKE LINES,	513.30	5-01- -061-236 PUB WORKS VEHICLE MAINT-MINOR	Budget	Aprv	51	1
			<u>888.61</u>					
15-00337	04/18/15	04/21/15 Q0100 QC LABORATORIES 1 3/30-TESTING	743.50	702 ELECTRONIC DRIVE 5-01- -020-225 MISCELLANEOUS	Budget	Aprv	55	1
			<u>743.50</u>					
15-00319	04/15/15	04/21/15 R0015 R & R RADAR, INC. 1 RADAR REPAIR/CERT 111361	87.50	PO BOX 401 5-01- -029-239 REPAIRS TO EQUIPMENT	Budget	Aprv	41	1
15-00319	04/15/15	2 RADAR REPAIR/CERT 030320	87.50	5-01- -029-239 REPAIRS TO EQUIPMENT	Budget	Aprv	42	1
15-00319	04/15/15	3 RADAR REPAIR/CERT 097540	177.50	5-01- -029-239 REPAIRS TO EQUIPMENT	Budget	Aprv	43	1
			<u>352.50</u>					
15-00314	04/11/15	04/21/15 R0061 RALPH'S TOWING & AUTO, LLC 1 07CV-OIL, LUBE, FILTER	36.00	850 SOUTH DELSEA DRIVE 5-01- -061-224 POLICE VEHICLE OIL CHANGE	Budget	Aprv	28	1
15-00314	04/11/15	2 03CV-INSPECT, IGNITION COIL,	460.04	5-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	29	1
15-00314	04/11/15	3 07CV-WIPERS	19.90	5-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	30	1
15-00314	04/11/15	4 OIL - TO KEEP AT STATION	54.84	5-01- -061-224 POLICE VEHICLE OIL CHANGE	Budget	Aprv	31	1
15-00314	04/11/15	5 14EXP-WIPERS	24.48	5-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	32	1

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
15-00314	04/11/15	6 14TAURUS-OIL, FILTER ETC	50.00	5-01- -061-224 POLICE VEHICLE OIL CHANGE	Budget	Aprv	33	1
15-00314	04/11/15	7 08DODGE-OIL	36.00	5-01- -061-224 POLICE VEHICLE OIL CHANGE	Budget	Aprv	34	1
15-00314	04/11/15	8 07CV-INSTALL USED TRANS	1,500.00	5-01- -061-228 POLICE VEHICLE MAJOR REPAIR	Budget	Aprv	35	1
15-00314	04/11/15	9 08DODGE-FUELPUMP,TIRES,ETDC	1,072.56	5-01- -061-228 POLICE VEHICLE MAJOR REPAIR	Budget	Aprv	36	1
15-00314	04/11/15	10 10DODGE-REBUILT ENGINE,ETC	6,137.32	5-01- -061-228 POLICE VEHICLE MAJOR REPAIR	Budget	Aprv	37	1
			<u>9,391.14</u>					
15-00327	04/16/15	04/21/15 S0600 SOUTHERN PEST CONTROL 1 APRIL SERVICE	48.00	PO BOX 95 5-01- -020-225 MISCELLANEOUS	Budget	Aprv	49	1
			<u>48.00</u>					
15-00316	04/11/15	04/21/15 S0670 SUBURBAN PROPANE 1 4/9 PROPANE DELIVERY	622.43	PO BOX J 5-01- -037-225 PROPANE/NATURAL GAS	Budget	Aprv	39	1
			<u>622.43</u>					
15-00315	04/11/15	04/21/15 W0080 WARREN'S HARDWARE 1 TOOLS,NUTS,BOLTS,ETC	41.99	110 BRIDGETON PIKE 5-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	38	1
			<u>41.99</u>					
15-00346	04/20/15	04/21/15 W0170 WEIR & PARTNERS, LLP 1 GENERAL PLANNING	712.50	LIBERTY VIEW BLDG-SUITE 420 5-01- -023-232 LEGAL COSTS	Budget	Aprv	69	1
			<u>712.50</u>					
15-00311	04/07/15	04/21/15 W0300 WHEELABRATOR GLOUCESTER CO. 1 TIPPING MARCH	9,204.15	PO BOX 7247-6556 5-01- -038-221 TIPPING FEES	Budget	Aprv	25	1
			<u>9,204.15</u>					

Checks:	<u>Count</u> 34	<u>Line Items</u> 70	<u>Amount</u> 37,834.41
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There are NO errors or warnings in this listing.