

**ELK TOWNSHIP COMMITTEE**  
**Work Session Minutes**  
**February 18, 2014**

The work session of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Spring at 7:30PM.

The Open Public Meeting Notice was read.  
The Salute to the Flag was recited.

**ROLL CALL:** Present were: Mr. Barbaro, Mr. Marchei, Mr. Poisker, Ms. Yenner, Mayor Spring, Mr. Considine, CFO, and Mrs. Pine, Township Clerk.

**TOPICS:**

Committee has decided to issue a plenary distribution liquor license in the township. The license will be sold in a public sale. The committee has decided to set the minimum bid at \$500,000. The clerk will draft a resolution for the sale and develop a timeline for the process, with the process starting March.

A letter was received from Paparone housing stating the homeowners association has requested the township withdraw the call of their bond. Committee discussed the bond and decided not to withdraw the call of the bond. Mr. Alice, Township Solicitor will be asked to send a letter to Paparone stating the townships position.

United Body Disciples of Christ Holy Churches, Inc. sent a letter to committee stating they no longer have a use for the church and property. This property, Block 140 Lots 2, 3 6 & 8, was deed restricted when the township gave them the property, if it was no longer being used as a church it would revert back to the township. A letter will be sent to the church stating the township will take the property back.

A request from a resident was received to allow his brother to keep a trailer on his property temporarily. This is a violation of the township ordinance. Mayor Spring stated the trailer is on the property. Committee discussed the request and denied the storage of the trailer on the property. Mr. McCreery will be asked to send a letter to have it removed.

Thanks for Being Green, LLC, the company that recycles the electronic waste of the township will no longer be able to take our display devices, such as televisions and monitors, for free. They will need to charge \$.06 per pound. Last year we recycled 9790 lbs. The estimated cost for this year will be \$600 based on the amount from last year. Committee is ok with the \$.06 per pound charge for display devices and Thanks for Being Green, LLC will continue to pick up the townships E-Waste.

**APPROVAL OF SOCIAL PERMIT**

Aura Home & School – March 15, 2014 – Ferrell Fire House

Motion by Mr. Poisker, to approve the Social Permit for Aura Home & School on March 15, 2014 at Ferrell Fire House, seconded by Mr. Barbaro, all were in favor motion carried.

**GLOUCESTER COUNTY REPRESENTATIVE** – There was no representative present.

**PUBLIC PORTION:**

Motion by Mr. Barbaro to open the meeting to the public, seconded by Mr. Marchei, all were in favor, motion carried.

Mayor Spring asked if anyone had any concerns they would like to bring to the township committees attention to come forward at this time.

No one came forward

Motion by Mr. Poisker to close the public portion, seconded by Ms. Yenner, all were in favor, motion carried.

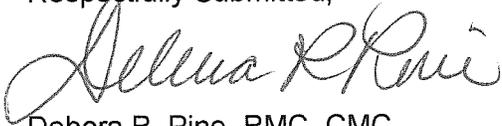
**PAY BILLS:**

Motion by Mr. Marchei to Pay the Bills, seconded by Mr. Poisker, upon roll call motion was carried.

Roll Call:	Mr. Barbaro	Yes
	Mr. Marchei	Yes
	Mr. Poisker	Yes
	Ms. Yenner	Yes
	Mayor Spring	Yes

Motion by Mr. Marchei to adjourn, seconded by Mr. Poisker, all were in favor, the meeting was adjourned at 8:03 PM.

Respectfully Submitted,



Debora R. Pine, RMC, CMC  
Township Clerk

# BILL APPROVAL

## February 6, 2014

### Bank Wires, Manual and Interim Checks

#### GENERAL ACCOUNT:

1) Elk Township	14-00145	\$53,691.69
2) US Postal Service	14-00144	\$2,500.00

#### GENERAL CAPITAL:

1) Parallel Edge, Inc.	14-00113	\$983.53
2) Parallel Edge, Inc.	13-01081	\$3,063.75

#### ELMER ESCROW:

1) Bach Associates	14-00122	\$607.50
2) Elk Township	14-00123	\$1,620.00
3) Fralinger Engineering	14-00124	\$4,270.42

Batch Id: SC      Batch Type: C      Batch Date: 02/18/14      Checking Account: CURRENT      G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
14-00156	02/17/14	02/18/14 A0260 ATLANTIC CITY ELECTRIC 1 STREET LIGHTS	20.51	5 COLLINS DRIVE 4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	30
14-00156	02/17/14	2 STREET LIGHTS	17.96	4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	31
14-00156	02/17/14	3 STREET LIGHTS	8.19	4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	32
14-00156	02/17/14	4 STREET LIGHTS	44.42	4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	33
14-00156	02/17/14	5 STREET LIGHTS	6.59	4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	34
14-00156	02/17/14	6 STREET LIGHTS	33.73	4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	35
14-00156	02/17/14	7 ELECTRIC	8.19	4-01- -037-223 ELECTRICITY	Budget	Aprv	36
14-00156	02/17/14	8 ELECTRIC	4.86	4-01- -037-223 ELECTRICITY	Budget	Aprv	37
14-00156	02/17/14	9 ELECTRIC	360.39	4-01- -037-223 ELECTRICITY	Budget	Aprv	38
14-00156	02/17/14	10 ELECTRIC	699.17	4-01- -037-223 ELECTRICITY	Budget	Aprv	39
			<u>1,204.01</u>				
14-00127	02/09/14	02/18/14 A0350 AURA FIRE COMPANY 1 2014 1ST QTR	4,625.00	909 AURA ROAD 4-01- -028-225 AID TO FIRE COMPANY DIRECT AID	Budget	Aprv	10
			<u>4,625.00</u>				
14-00130	02/09/14	02/18/14 A0351 AURA RESCUE SQUAD 1 2014 1ST QTR	1,041.25	909 AURA ROAD 4-01- -031-222 FIRST AID CONTRIBUTIONS	Budget	Aprv	13
			<u>1,041.25</u>				
14-00148	02/12/14	02/18/14 C0033 CAPITOL CLEANERS 1 UNIFORM CLEANING JANUARY	678.30	12 N. ACADEMY STREET 4-01- -029-234 UNIFORM CLEANING	Budget	Aprv	26
			<u>678.30</u>				
14-00128	02/09/14	02/18/14 F0250 FERRELL VOLUNTEER FIRE COMPANY 1 2014 1ST QTR	4,625.00	4-01- -028-225 AID TO FIRE COMPANY DIRECT AID	Budget	Aprv	11
14-00131	02/09/14	1 2014 PEOSHA	5,000.00	4-01- -052-222 OSHA FIRE CONTRIBUTIONS	Budget	Aprv	14
14-00132	02/09/14	1 REIMBURSE HYDRO TESTING	98.40	3-01- -028-226 AID TO FIRE COMPANY OTHER EXPENSES	Budget	Aprv	15
			<u>9,723.40</u>				
14-00125	02/05/14	02/18/14 G0020 GCIA 1 JANUARY TIPPING	3,267.26	254 COUNTY HOUSE ROAD 4-01- -038-221	Budget	Aprv	8

Check No. PO #	Check Date Enc Date	Vendor # Item	Name Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
				3,267.26	TIPPING FEES			
14-00153	02/17/14	H0176 1	HERITAGE BUSINESS SYSTEMS, INC. COPIER	83.64	1263 GLEN AVENUE 4-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	29
				83.64				
14-00146	02/12/14	L0018 1	LABOR READY NORTHEAST, INC. TREE COLLECTION	169.96	PO BOX 820145 4-01- -034-231 CHRISTMAS TREE PICKUP	Budget	Aprv	24
				169.96				
14-00129	02/09/14	L0060 1	LAWNS VOLUNTEER FIRE COMPANY 2014 1ST QTR	4,625.00	4-01- -028-225 AID TO FIRE COMPANY DIRECT AID	Budget	Aprv	12
				4,625.00				
14-00134	02/09/14	M0018 1	MAJESTIC OIL COMPANY, INC. 02/04-HEATING	417.03	2104 FAIRFAX AVENUE 4-01- -037-225 PROPANE/NATURAL GAS	Budget	Aprv	17
14-00151	02/12/14		2/7 UNLEADED	1,096.68	4-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	28
				1,513.71				
14-00126	02/06/14	N0045 1	NJ STATE ASSOC. CHIEFS POLICE DEFALCO, CHARLES MEMBERSHIP	250.00	751 ROUTE 73 NORTH 4-01- -029-229 ASSOCAITION DUES & FEES	Budget	Aprv	9
				250.00				
14-00133	02/09/14	00260 1	OFFICE PRODUCTS NAME PLATES	26.40	70 SEWELL STREET 4-01- -023-223 OFFICE SUPPLIES	Budget	Aprv	16
				26.40				
14-00147	02/12/14	00903 1	OCWEN LOAN SERVICES REFUND B214.01, L12	2,810.77	4-01- -920-001 REFUND OVERPAYMENT OF TAXES	Budget	Aprv	25
				2,810.77				
14-00135	02/09/14	P0347 1	PIONEER TRUCK SALES, INC. HYDRAULIC REPAIR-F800 FORD	494.76	PO BOX 261 4-01- -061-236 PUB WORKS VEHICLE MAINT-MINOR	Budget	Aprv	18
				494.76				
14-00072	01/19/14	Q0401 1	QUILL CORPORATION FOLDERS, BINDERS, PAPER, ETC	212.85	PO BOX 94080 4-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	4
14-00072	01/19/14		2 ENVELOPES	35.98	4-01- -013-223 OFFICE SUPPLIES	Budget	Aprv	5
				248.83				

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
14-00142	02/09/14	02/18/14 R0331 REGISTRAR ASSN NJ-CONFERENCE 1 MEMBERSHIP-PINE AND FOLEY	50.00	LYNDA BRANICK 4-01- -040-229 ASSOCIATIONS DUES & FEES	Budget	Aprv	23
			<u>50.00</u>				
14-00101	02/02/14	02/18/14 T0200 TAG'S AUTO SUPPLY, INC 1 HYDRAULIC OIL	111.86	12 W. HIGH STREET 4-01- -061-236 PUB WORKS VEHICLE MAINT-MINOR	Budget	Aprv	6
14-00101	02/02/14	2 DEGREASER	17.82	4-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	7
14-00136	02/09/14	1 WASHER SOLUTION	17.94	4-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	19
14-00136	02/09/14	2 V BELT	26.55	4-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	20
14-00136	02/09/14	3 V BELT	13.09	4-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	21
			<u>161.08</u>				
14-00022	01/07/14	02/18/14 T0390 THIS & THAT UNIFORMS 1 VEST, SHIRTS	142.00	1500 S. NEW ROAD 3-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	1
14-00022	01/07/14	2 BOOTS	143.00	3-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	2
14-00022	01/07/14	3 VEST, PANTS	308.00	3-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	3
			<u>593.00</u>				
14-00150	02/12/14	02/18/14 W0025 WASTE MANAGEMENT OF NJ, INC. 1 JANUARY CONTRACT	18,092.60	107 SILVA STREET 4-01- -038-222 CONTRACTUAL	Budget	Aprv	27
			<u>18,092.60</u>				
14-00140	02/09/14	02/18/14 W0300 WHEELABRATOR GLOUCESTER CO. 1 JANUARY TIPPING	6,441.62	PO BOX 7247-6556 4-01- -038-221 TIPPING FEES	Budget	Aprv	22
			<u>6,441.62</u>				

checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	20	39	56,100.59

There are NO errors or warnings in this listing.