

**ELK TOWNSHIP  
COMMITTEE MEETING MINUTES  
August 1, 2013**

The regular meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Barbaro at 7:33PM.

The Open Public Meeting Notice was read. The Salute to the Flag and the Lord's Prayer were recited in unison.

**ROLL CALL:** Present were: Mr. Marchei, Mr. Poisker, Mrs. Sammons, Mr. Spring, Mayor Barbaro, Mr. Duffield, Solicitor, Mrs. Pine, Township Clerk, Chief DeFalco and Mr. Gaskill, Engineer. Mr. Considine was absent.

**APPROVAL OF MINUTES:**

Motion by Mr. Poisker, seconded by Mr. Spring to approve the minutes of the July 11, 2013 regular meeting and closed session. Motion carried with Mr. Marchei abstaining.

**COMMITTEE REPORTS**

Mr. Poisker stated Recreation has been meeting with a local girl scout troop to discuss a service project. The troop has decided to donate a handicap ready picnic table in the park. A dedication ceremony will be held on September 7, 2013 in the morning.

Mrs. Sammons attended the recent JIF Retreat. She learned some things that will benefit Elk Township. The JIF will conduct an inspection of a property that a municipality is planning to take ownership. There is also a program for cyber protection.

**POLICE CHIEF REPORT**

Chief DeFalco reported the police department responded to 560 calls for service, 14 crashes, issued 149 motor vehicle summons and made 22 arrests.

**FIRE DEPARTMENT REPORT**

Mr. Spring reported Aura Fire Company responded to 10 fire calls in the month of July. Ferrell Fire Company responded to 11 calls in July and Lawn's responded to 2 calls in June and 7 calls in July.

**ENGINEER REPORT**

Mr. Gaskill reported committee has his July monthly report. Not in his report is the need to repair the drainage basins on Webster Drive and Northbrook Place. An inspection was conducted and he feels the repairs need to be made on an emergency basis. Every time it rains the inlets are compromised further. There are 7 inlets and 4 are double. Mr. Gaskill will draw up a quote sheet and send it out to several contractors and get the information back to committee for further discussion at the work session.

The NJ DOT letter is out for the 2014 NJDOT Road/Trail Grant. Mr. Gaskill is asking for roads to complete the application. Mayor Barbaro and committee think it may be better to pick different roads, since Railroad and Willow Grove have been applied for 6 times now. Mr. Gaskill stated there is only so much funding available and sometimes a town will receive funding every 4 or 5 years. The longer a road is on the list the more points the town gets toward funding that road. Committee will discuss further at the work session.

**OVERVIEW ON JIF AND MEMBER BENEFITS,** Executive Director, Paul Miola and summer intern Matt Chicabowski were in attendance to give an overview of the services the JIF provides to municipalities. Mr. Miola stated the JIF offers a phase I environmental assessment at no cost to the municipality. The JIF is not an insurance company it is a shared service. There are 37 members in the Tri-Co JIF. Monthly meetings are held to discuss issues within the JIF. Specialized programs are offered to all members through training seminars, videos and webinars with most training being held

locally. The JIF provides guidance so that municipal operations and events can be conducted with less risk of injury to residents and employees. Coverage is tailored to meet the needs of elected officials, employees and volunteers. They monitor towns with multiple claims and address the areas of concern. The JIF has been around for 22 years and Elk has been a member for 21 years. Elk Township was paying \$96,000 for insurance in 1992 before they joined the JIF and now 21 years later the township is paying \$120,000 for the JIF.

Committee will discuss the 3 year renewal at the August work session.

**RECORDS STORAGE PRESENTATION** - Rhone Carr from DocuVault explained to committee DocuVault is a NJ Division of Archives and Records Management (DARM) approved vendor. They provide a state of the art facility with fire prevention system, automated climate control, with 24 hour computer linked camera surveillance and fully equipped Client Review rooms. The program can be paid through clean communities. They meet all the requirements of NJ Administrative Code 15:3-6.3 for records retention and storage of records. They will come into the township obtain all the records, transfer them to DocuVault, index them in a total recall system, establish destruction dates for all records, set up departments, Finance, Building, etc. There are different security levels for the release of records, one person will have access to all departments, individuals will access to individual departments, there is a web based application on the website where a password is entered to obtain access to records. If an OPRA request is received the document can be scanned and it is guaranteed the municipality will have the document in 2 hours. There are approximately 283 boxes and 75 boxes for drawings to be stored by the township. The transition will cost \$2.75 per box, \$3.75 for drawing boxes, \$1.50 for the transfer of the boxes and \$1.50 to index each box. The total upfront cost is \$2180.25. The annual fee will be approximately \$121.96 per month or \$1,463.47 per year. Committee will discuss further at the work session.

**PUBLIC PORTION – On Agenda Items**

Motion by Mr. Spring to open the meeting to the public, seconded by Mrs. Sammons, all were in favor, motion carried.

Mayor Barbaro asked if anyone had any questions, comments or concerns on the resolutions on the agenda to come forward at this time.

Mike Pantaleo- 106 Millstone Way, would like to know what the interest rate is on the bond. The rate in June was below 1%.

Ed Pearson-1457 Ellis Mill Road, asked if the vehicle is being purchased under state contract.

Motion by Mr. Spring to close the public portion, seconded by Mrs. Sammons, all were in favor, motion carried.

**ORDINANCE O – 7 – 2013**

**BOND ORDINANCE AUTHORIZING THE PURCHASE OF A 4 WHEEL DRIVE OR ALL WHEEL DRIVER POLICE VEHICLE, PURCHASE OF VARIOUS POLICE EQUIPMENT AND VARIOUS COMPUTER EQUIPMENT FOR THE TOWNSHIP OF ELK, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$75,000 THEREFORE; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF ELK, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF \$71,000 TO BORROW WITH A DOWN PAYMENT OF \$4,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING**

**TITLE ONLY**

Mrs. Sammons asked if the vehicle has to be and SUV. An SUV is a capital purchase and the payments can be spread out longer than a lease purchase of a car.

Motion by Mr. Spring, seconded by Mr. Poisker to approve Ordinance O-7-2013, upon roll call the motion was approved.

Roll Call:	Mr. Marchei	Yes
	Mr. Poisker	Yes
	Mrs. Sammons	Yes

Mr. Spring	Yes
Mayor Barbaro	Yes

**RESOLUTION R-62-2013**

**RESOLUTION OF THE GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

Motion by Mrs. Sammons, seconded by Mr. Marchei to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Marchei	Yes
	Mr. Poisker	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mayor Barbaro	Yes

**RESOLUTION R-63-2013**

**RESOLUTION EXTENDING DUE DATE FOR THIRD QUARTER 2013 TAXES**

Motion by Mrs. Sammons, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Marchei	Yes
	Mr. Poisker	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mayor Barbaro	Yes

**RESOLUTION R-64-2013**

**RESOLUTION AUTHORIZING LIEN ON BLOCK 39 LOT 7.01 FOR WORK COMPLETED BY THE PUBLIC WORKS DEPARTMENT**

Motion by Mrs. Sammons, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Marchei	Yes
	Mr. Poisker	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mayor Barbaro	Yes

**RESOLUTION R-65-2013**

**RESOLUTION ELEVATING CLASS RANK OF POLICE OFFICER UPON ANNIVERSARY DATE OF HIRE- William Opdyke**

Motion by Mr. Spring, seconded by Mayor Barbaro to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Marchei	Yes
	Mr. Poisker	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mayor Barbaro	Yes

**RESOLUTION R-66-2013**

**RESOLUTION APPOINTING CLASS II SPECIAL OFFICER FOR THE ELK TOWNSHIP POLICE DEPARTMENT- Francesco J. Messina, Jr.**

Motion by Mr. Marchei, seconded by Mr. Spring to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Marchei	Yes
	Mr. Poisker	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes

Mayor Barbaro

Yes

**RESOLUTION R-67-2013  
RESOLUTION TO GO INTO CLOSED EXECUTIVE SESSION TO DISCUSS CONTRACT  
NEGOTIATIONS IN REGARDS TO ELK TOWNSHIP POLICE DEPARTMENT**

Motion by Mr. Spring, seconded by Mr. Marchei to adopt and approve said Resolution, all were in favor motion carried.

**APPROVAL OF BINGO LICENSE  
Harrison Sparks Cheerleading – October 19, 2013  
At Ferrell Fire House**

Motion by Mr. Poisker, seconded by Mr. Marchei to approve the Raffle License for Ferrell Volunteer Fire Co., all were in favor motion carried.

**TOPIC:**

Gloucester County is in the process of applying for FY2013 USDA Housing Preservation Grant Program. Elk Township has been selected as one of eight targeted rural municipalities. The County would like a letter of support from the township for the 2013 program. The program provides housing rehabilitation interest free deferred loans to eligible very low income homeowners in Rural Development designated areas.

Motion by Mr. Spring, seconded by Mr. Marchei to send a letter of support to Gloucester County for FY2013 USDA Housing Preservation Grant Program, upon roll call motion carried.

Roll Call:	Mr. Marchei	Yes
	Mr. Poisker	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mayor Barbaro	Yes

**GLOUCESTER COUNTY REPRESENTATIVE** – David Lubelski was present to assist with any questions or concerns of the county.

**PUBLIC PORTION:**

Motion by Mr. Spring to open the meeting to the public, seconded by Mrs. Sammons, all were in favor, motion carried.

Mayor Barbaro asked if anyone had any concerns they would like to bring to the township committees attention to come forward at this time.

Dan Haynicz, 1092 Elk Rd., Waste Management is backing into his driveway again.

He is concerned with north bound traffic making a right hand turn off of Aura Road onto Whig Lane near the monument is very difficult for farm vehicles with trailers. The ordinance will need to be changed to include agricultural vehicles.

Mike Pantaleo, 106 Millstone Way, received his tax bill and was somewhat shocked by the increase. He is concerned with the steady increase in property taxes. In the last 2009-2012 the combined percentage increase over those 4 years is slightly over 14% which is about 3% per year. In 2012 the increase was a little over 11% and this year it is 20%, which is shocking. He is not complaining he is just concerned with the increases in taxes.

Mayor Barbaro stated the committee also received their bills and was surprised at the increase. Mayor Barbaro explained through the reassessment the entire assessment amount of the township has gone from \$401 million to \$351 million. Mr. Pantaleo asked what the township budget increase this year over last year. Mayor Barbaro stated the CFO would be the one to respond to the question.

Adele Yeager, 839 Hardingville Rd., is also concerned with amount of increase in taxes. Her assessment went down and she thought her taxes would go down. Is there going to be an end to this.

Ed Pearson, 1457 Ellis Mill Rd., stated, all people hear is a 2% cap and people think their taxes should not go up more than 2%. As a former member of the school board, he used to get upset when a public hearing was held on a budget and maybe 1 person would show up for the meeting. He just doesn't understand why people do not come out to ask questions at that time and express their concerns. Mr. Pearson suggested possibly having the county come in explain the reassessment values. Mr. Pearson also asked about the pile of lights and poles that have been out in the public works yard for years, they look terrible and baseball should be told to remove them. Last, Mr. Pearson, brought up the subject of the trucks being parked on Ellis Mill Rd. and Union St. Mr. Marchei stated a resident can write a citizens complaint.

Barbara Pearson, 1457 Ellis Mill Rd., stated the police have issued 2 summons for the truck. She has talked with the Chief of Police, he stated the police need to catch him over night. Mrs. Pearson also feels the county tax assessment is not equal. Motion by Mr. Spring to close the public portion, seconded by Mrs. Sammons, all were in favor, motion carried.

Mrs. Sammons stated the property on Union St. that has been a problem with dumping, the dumpster is gone but there is more trash being brought in and dumped.

**PAY BILLS:**

Motion by Mr. Marchei to Pay the Bills, seconded by Mr. Spring, upon roll call motion was carried.

Roll Call:	Mr. Marchei	Yes
	Mr. Poisker	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mayor Barbaro	Yes

**RECESS:**

Motion by Mr. Spring to recess from the regular meeting, seconded by Mr. Marchei, all were in favor motion carried. The meeting recessed at 9:11pm.

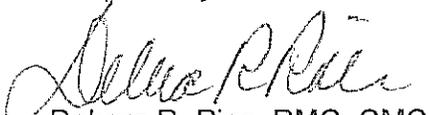
Motion by Mr. Marchei to return to the meeting, seconded by Mr. Spring, all were in favor motion carried. The meeting was called back to order at 10:13pm.

**Summary of Closed Session**

Mayor Barbaro summarized the committee discussed in the closed session the ongoing contract negotiations with the PBA. No decisions were made.

Motion by Mr. Spring to adjourn, seconded by Mr. Marchei, all were in favor, the meeting was adjourned at 10:13pm.

Respectfully Submitted,

  
Debora R. Pine, RMC, CMC  
Township Clerk

**RESOLUTION R-62-2013  
RESOLUTION OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF ELK**

**RE: GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, The Annual Report of Audit for the year 2012 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant N.J.S. 40A:5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS** The Local Finance Board has promulgated N.J.A.C. 5:30-6.5 a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled General Comments and Recommendations as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S 52:27BB-52 – to wit:

R.S. 52:27BB-52 – "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined one thousand dollars(\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**NOW, THEREFORE BE IT RESOLVED**, that the Governing Body of the Township of Elk, hereby states that it has complied with the N.J.A.C.5:p30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**THIS RESOLUTION IS DULY ADOPTED** by the Township Committee of the Township of Elk at its regular meeting held on the 1<sup>st</sup> day of August 2013 at the Municipal Building, 680 Whig Lane, Aura, Monroeville, NJ 08343.

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

TOWNSHIP OF ELK

  
Philip A. Barbaro, Jr. Mayor

**RESOLUTION R-63-2013  
RESOLUTION OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF ELK**

**RE: RESOLUTION EXTENDING DUE DATE FOR  
THIRD QUARTER 2013 TAXES**

**WHEREAS** the Elk Township Tax Bills were not mailed to property owners and mortgage companies in a timely manner due to the delay of the State Aid figures; and

**WHEREAS** the Township Committee wishes to give relief to tax payers due to this unfortunate delay;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Elk that the third quarter 2013 taxes be due and payable August 23, 2013, without a penalty being imposed on the taxpayers.

**BE IT FURTHER RESOLVED** the interest and penalty charged on or after August 23, 2013 will be calculated back to the original due date of August 1, 2013.

**THIS RESOLUTION IS DULY ADOPTED** by the Township Committee of the Township of Elk at its regular meeting held on the 1<sup>st</sup> day of August, 2013 at the Municipal Building, 680 Whig Lane, Monroeville, NJ 08343.

**TOWNSHIP OF ELK**

  
Philip A. Barbaro, Jr., Mayor

**ATTEST:**

  
DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Barbaro	✓			
Marchei	✓			
Poisker	✓			
Sammons	✓			
Spring	✓			

R-64-2013

**RESOLUTION AUTHORIZING LIEN ON BLOCK 39 LOT 7.01 FOR WORK  
COMPLETED BY THE PUBLIC WORKS DEPARTMENT**

**WHEREAS**, the Township of Elk Zoning Officer followed the procedures set forth by the Township of Elk Ordinances for property maintenance to cut and trim the property of Block 39 Lot 7.01 located at 834 Hardingville Road, assessed to Brad M. & Michele Kelly, Monroeville, NJ 08343; and

**WHEREAS**, the property owner failed to respond and did not appear at the court hearing; and

**WHEREAS**, the Township Committee deemed it necessary to proceed with the clean up of the property for the health, safety and welfare of the residents of the area; and

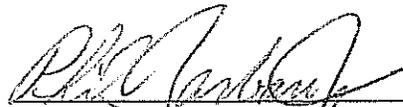
**WHEREAS**, the public works department abated the cost of \$270.00 to complete the work on April 16, 2013, as reflected in the attached invoice; and

**WHEREAS**, the Township Committee desires to charge those cost against the land and place a lien upon Block 39 Lot 7.01 to be added to and become part of the taxes to be levied upon said lands.

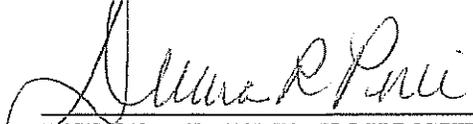
**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Elk that the amount of \$270.00 is to forthwith become a lien upon Block 39 Lot 7.01 and this amount to bear interest at the same rate as taxes and shall be collected and enforced by the Tax Collector in the same manner as taxes.

**APOPTED**, at the meeting of the Township Committee for the Township of Elk held on **August 1, 2013**.

**TOWNSHIP OF ELK**

  
Philip A. Barbaro Jr., Mayor

**ATTEST:**

  
DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Barbaro	✓			
Marchei	✓			
Poisker	✓			
Sammons	✓			
Spring	✓			

R-65-2013

**RESOLUTION ELEVATING CLASS RANK OF POLICE OFFICER UPON ANNIVERSARY  
DATE OF HIRE**

**WHEREAS** the agreement between the Township of Elk and the Policemen's Benevolent Association of New Jersey Local #122 dated January 1, 2011 recognizes a movement in rank for Police Patrolmen upon completion of one full year of service; and

**WHEREAS** all movement in rank will be by action of the Township Committee after review of the recommendation by the Chief of Police; and

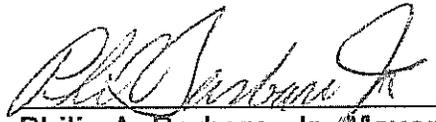
**WHEREAS** the Township Committee has received recommendation from Charles DeFalco, Chief of Police to elevate the rank of Patrolman **William Opdyke**; and

**WHEREAS** Patrolman **William Opdyke** was hired as a full time officer to the Elk Township Police Department as a recruit on August 1, 2009 and on August 1, 2013 has completed four years of continuous service thereby elevating him to the rank of Officer #4, earning an annual salary as stated in the Contract.

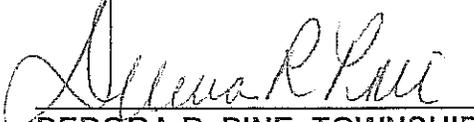
**NOW, THEREFORE, BE IT RESOLVED**, that patrolman **William Opdyke** be elevated in rank and entitled to salaries as stated above.

**ADOPTED** at a regular meeting of Township Committee of the Township of Elk held August 1, 2013.

TOWNSHIP OF ELK

  
Philip A. Barbaro, Jr., Mayor

ATTEST:

  
DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Barbaro	✓			
Marchei	✓			
Poisker	✓			
Sammons	✓			
Spring				

R-66-2013

RESOLUTION OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF ELK

RE: APPOINTING CLASS II SPECIAL OFFICER  
FOR THE ELK TOWNSHIP POLICE DEPARTMENT- Francesco J. Messina, Jr.

WHEREAS the Township of Elk has an opening for the appointment of a Class II Special Officer for the Elk Township Police Department; and

WHEREAS Francesco J. Messina, Jr. has the necessary qualifications to serve in this position; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that Francesco J. Messina, Jr. be appointed to the position of Class II Special Officer to the Elk Township Police, as of August 3, 2013, subject to the existing salary schedule and the completion of any necessary eligibility requirements.

ADOPTED at a meeting of the Township Committee of the Township of Elk held on August 1, 2013.

TOWNSHIP OF ELK

  
Philip A. Barbaro, Jr., Mayor

ATTEST:

  
DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Barbaro	✓			
Marchei	✓			
Poisker	✓			
Sammons	✓			
Spring	✓			

RESOLUTION R-67-2013

RESOLUTION OF THE TOWNSHIP OF ELK  
TO GO INTO CLOSED EXECUTIVE SESSION TO DISCUSS  
CONTRACT NEGOTIATIONS IN REGARDS TO  
ELK TOWNSHIP POLICE DEPARTMENT

WHEREAS N.J.S.A. 10:4-12B. (7) permits the Township Committee to enter into Closed Executive Session and exclude the public from portions of the meeting to discuss personnel, litigation and/or contract negotiations in which the public body is, or may be a party or which involves any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; and

WHEREAS pursuant to N.J.S.A. 10:4-13, the Township Committee must first adopt a Resolution at a meeting which the public is admitted stating the general nature of the subject to be discussed and as precisely as possible at time when the circumstances under which the discussion conducted in Closed Executive Session can be disclosed to the public; and

NOW, THEREFORE, BE IT RESOLVED, that the time when and circumstances under which the discussion conducted in Closed Executive Session of the public body can be disclosed to the public will be at the conclusion of the beforementioned litigation.

THIS RESOLUTION WAS DULY ADOPTED at the Regular Meeting of the Township Committee of the Township of Elk held on the 1<sup>st</sup> day of August 2013 and is duly certified by the Clerk to embody the determination made by the Committee at that hearing date.

TOWNSHIP OF ELK

  
Philip A. Barbaro, Jr., Mayor

ATTEST:

  
DEBORA R. PINE, TOWNSHIP CLERK

# BILL APPROVAL

## August 1, 2013

### Bank Wires, Manual and Interim Checks

#### GENERAL ACCOUNT:

1) Township of Elk	13-00614	\$57,603.81
2) Township of Elk	13-00587	\$87,530.34
3) State of NJ Division of Pensions	13-00622	\$38,854.49
4) Gloucester County Treasurer	13-00556	\$598,907.11
5) Gloucester County Library	13-00557	\$40,540.27

#### PUBLIC DEFENDER TRUST:

1) Elk Township		\$4,000.00
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#### ELMER ESCROW:

1) Elk Township	13-00621	\$6.00
2) NJAWC	13-00623	\$6,928.40
3) Adams and Adams	13-00625	\$630.00
4) Bach Associates	13-00626	\$2,176.25
5) Fralinger Engineering	13-00627	\$11,183.75

Batch Id: SC Batch Type: C Batch Date: 08/01/13 Checking Account: CURRENT G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
13-00576	08/01/13 07/14/13	A0260 ATLANTIC CITY ELECTRIC 1 STREET LIGHTS	8.29	5 COLLINS DRIVE 3-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	23
13-00576	07/14/13	2 STREET LIGHTS	20.55	3-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	24
13-00576	07/14/13	3 STREET LIGHTS	22.85	3-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	25
13-00576	07/14/13	4 STREET LIGHTS	25.94	3-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	26
13-00576	07/14/13	5 STREET LIGHTS	35.35	3-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	27
13-00576	07/21/13	6 STREET LIGHTS	10.95	3-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	28
13-00576	07/21/13	7 STREET LIGHTS	5.90	3-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	29
13-00576	07/21/13	8 STREET LIGHTS	13.22	3-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	30
13-00576	07/21/13	9 ELECTRIC	1,162.02	3-01- -037-223 STREET LIGHTING EXPENSE	Budget	Aprv	31
13-00576	07/30/13	10 ELECTRIC	1,586.61	3-01- -037-223 ELECTRICITY	Budget	Aprv	32
13-00576	07/30/13	11 ELECTRIC	681.84	3-01- -037-223 ELECTRICITY	Budget	Aprv	33
			<u>3,573.52</u>				
13-00547	08/01/13 07/07/13	A0277 ATLANTIC TACTICAL 1 MAGPUL HANDSTOP KIT	19.95	14 WORLDS FAIR DRIVE 3-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	9
			<u>19.95</u>				
13-00620	08/01/13 07/30/13	A0350 AURA FIRE COMPANY 1 EMERGENCY SIGNAGE	308.50	909 AURA ROAD 3-01- -910-004 INSURANCE REFUNDS	Budget	Aprv	73
13-00620	07/31/13	2 BATTERY AND LIGHTS	583.00	3-01- -910-004 INSURANCE REFUNDS	Budget	Aprv	74
13-00620	07/31/13	3 LED ROAD FLARE KITS	181.28	3-01- -910-004 INSURANCE REFUNDS	Budget	Aprv	75
			<u>1,072.78</u>				
13-00583	08/01/13 07/15/13	A0359 AUTO SHINE CAR WASH 1 MAY SERVICE	39.00	300 NORTH BLACK HORSE PIK 3-01- -029-225 MISCELLANEOUS	Budget	Aprv	40
13-00600	07/21/13	1 SERVICE JUNE	20.00	3-01- -029-225 MISCELLANEOUS	Budget	Aprv	56
			<u>59.00</u>				
13-00593	08/01/13 07/18/13	B0095 BACH ASSOCIATES, PC 1 GENERAL PLANNING	202.50	304 WHITE HORSE PIKE 3-01- -023-225 MISCELLANEOUS	Budget	Aprv	49

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			202.50				
13-00573	08/01/13 07/14/13	B0202 VERIZON WIRELESS 1 WIRELESS AIR CARDS	88.70	PO BOX 25505 3-01- -037-224 TELEPHONE	Budget	Aprv	18
			88.70				
13-00610	08/01/13 07/25/13	B0230 BELLIA & SONS, INC 1 OVERSIZED COPIES	33.80	190 WILLAM DALTON DRIVE 3-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	63
			33.80				
13-00569	08/01/13 07/14/13	C0033 CAPITOL CLEANERS 1 UNIFORM CLEANING JUNE	775.80	12 N. ACADEMY STREET 3-01- -029-234 UNIFORM CLEANING	Budget	Aprv	15
			775.80				
13-00572	08/01/13 07/14/13	C0082 CETTEI & CONNELL, INC. 1 BOND RENEWAL	100.00	PO BOX 657 3-01- -026-223 LIABILITY (JIF/SURITY)	Budget	Aprv	17
			100.00				
13-00581	08/01/13 07/15/13	C0093 CHEAPER THAN DIRT 1 GLOCK PADDLE HOLSTER	45.44	2524 NE LOOP 820 3-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	38
13-00606	07/22/13	1 GUN CLEANER, MAGAZINE, ETC	240.49	3-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	61
13-00617	07/30/13	1 RIFLE CLEANER/REPAIR	109.06	3-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	70
13-00617	07/30/13	2 RIFLE CLEANER/REPAIR	99.85	3-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	71
			494.84				
13-00586	08/01/13 07/15/13	C0167 COMCAST 1 MONTHLY SERVICE	134.85	3-01- -037-224 TELEPHONE	Budget	Aprv	43
13-00596	07/18/13	1 MONTHLY SERVICE	134.85	3-01- -037-224 TELEPHONE	Budget	Aprv	52
			269.70				
13-00548	08/01/13 07/07/13	C0377 COLLEEN CRISTINZIO 1 COURT JULY 2	90.00	29 TURTLE CREEK DRIVE 3-01- -050-225 MISCELLANEOUS	Budget	Aprv	10
			90.00				
13-00592	08/01/13 07/18/13	D0138 CHARLES DEFALCO 1 REIMBURSE POSTAGE	70.64	3-01- -029-227 POSTAGE	Budget	Aprv	48
			70.64				
13-00441	08/01/13 05/23/13	D0150 DELSEA REGIONAL HIGH SCHOOL 3 AUGUST 14	228,338.17	ATTN: BOARD OFFICE 3-01- -905-002	Budget	Aprv	4

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			<u>228,338.17</u>	REGIONAL SCHOOL TAXES			
13-00598	08/01/13 07/18/13	D0155 DELTA DENTAL PLAN OF NJ 1 AUGUST DENTAL	1,460.15	PO BOX 36483 3-01- -026-222 GROUP INSURANCE PLAN	Budget	Aprv	54
			<u>1,460.15</u>				
13-00624	08/01/13 07/31/13	D0498 BRIAN J. DUFFIELD 1 LEGAL THRU 7/31	2,180.08	95 N. MAIN STREET 3-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	76
			<u>2,180.08</u>				
13-00613	08/01/13 07/25/13	D0499 BRIAN J. DUFFIELD 1 3RD QTR PROSECUTOR	3,500.00	95 NORTH MAIN STREET 3-01- -018-225 PROSECUTOR OE	Budget	Aprv	66
			<u>3,500.00</u>				
13-00597	08/01/13 07/18/13	E0256 ELK TOWNSHIP SCHOOL DISTRICT 1 CLEANING JUNE	274.63	98 UNIONVILLE ROAD 3-01- -020-242 CLEANING SERVICES	Budget	Aprv	53
			<u>274.63</u>				
13-00605	08/01/13 07/21/13	F0510 FRALINGER ENGINEERING PA 1 GENERAL ENGINEERING	244.18	629 SHILOH PIKE 3-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	60
			<u>244.18</u>				
13-00604	08/01/13 07/21/13	G0173 GARDEN STATE HIGHWAY PRODUCTS 1 SIGNAGE	452.00	1740 E. OAK ROAD 3-01- -035-222 ROAD SIGNS OPERATING EXPENSE	Budget	Aprv	59
			<u>452.00</u>				
13-00575	08/01/13 07/14/13	G0300 GLOUCESTER COUNTY TIMES 1 ORD 3,4 AND 5	39.60	309 S. BROAD STREET 3-01- -043-228 ADVERTISEMENTS	Budget	Aprv	20
13-00575	07/14/13	2 ORD 6	105.12	3-01- -043-228 ADVERTISEMENTS	Budget	Aprv	21
13-00575	07/14/13	3 2013 BUDGET	116.64	3-01- -043-228 ADVERTISEMENTS	Budget	Aprv	22
			<u>261.36</u>				
13-00595	08/01/13 07/18/13	H0176 HERITAGE BUSINESS SYSTEMS, INC. 1 COPIER CHARGES	46.25	1263 GLEN AVENUE 3-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	51
			<u>46.25</u>				
13-00588	08/01/13 07/16/13	J0163 BOB JOHNSON'S COMPUTER STUFF 1 REPAIR PATROL CAR LAPTOP UNITS	781.98	32 ARTISAN DRIVE 3-01- -029-239 REPAIRS TO EQUIPMENT	Budget	Aprv	44
			<u>781.98</u>				

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13-00516	08/01/13 06/17/13	L0050 LAWMAN SUPPLY COMPANY 1 VEST-WELLS	968.00	MUNICIPAL EMERGENCY SVS INC. G-01- -155-101 BODY ARMOR	Budget	Aprv	7
			<u>968.00</u>				
13-00612	08/01/13 07/25/13	L0440 GARY H. LOMANNO ESQ. 1 3RD QTR PUBIC DEFENDER	2,000.00	330 A WASHINGTON AVENUE 3-01- -051-221 PUBLIC DEFENDER OE	Budget	Aprv	65
			<u>2,000.00</u>				
13-00571	08/01/13 07/14/13	M0018 MAJESTIC OIL COMPANY, INC. 1 7/8 UNLEADED	1,373.08	2104 FAIRFAX AVENUE 3-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	16
13-00603	07/21/13	1 7/17 UNLEADED	1,441.73	3-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	58
13-00611	07/25/13	1 7/23-DIESEL	933.75	3-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	64
			<u>3,748.56</u>				
13-00590	08/01/13 07/18/13	M0475 MUNICIPAL RECORD SERVICES 1 ATS CARBONLESS MAILERS	335.75	106 WEST ATLANTIC AVENUE 3-01- -050-224 PRINTING OF FORMS	Budget	Aprv	46
			<u>335.75</u>				
13-00585	08/01/13 07/15/13	N0025 NEXTEL/SPRINT COMMUNICATION 1 TELEPHONE	286.04	PO BOX 172408 3-01- -037-224 TELEPHONE	Budget	Aprv	42
			<u>286.04</u>				
13-00580	08/01/13 07/15/13	N0061 NJGIA 1 GANG TRAINING-LT. GARRISON	25.00	PO BOX 5515 3-01- -029-226 EDUCATIONS & CONFERENCES	Budget	Aprv	37
			<u>25.00</u>				
13-00584	08/01/13 07/15/13	O0260 OFFICE PRODUCTS 1 STAMP, ENVELOPES, PAPER, FOLDERS,	382.90	70 SEWELL STREET 3-01- -029-223 OFFICE SUPPLIES	Budget	Aprv	41
13-00616	07/30/13	1 PAPER, TONERS	200.95	3-01- -029-223 OFFICE SUPPLIES	Budget	Aprv	69
			<u>583.85</u>				
13-00549	08/01/13 07/07/13	P0115 PARA PLUS TRANSLATION, INC 1 6/6-TURKISH INTERPRETER	310.76	430 CLEMENTS BRIDGE RD 3-01- -050-225 MISCELLANEOUS	Budget	Aprv	11
13-00591	07/18/13	1 UKRRAINIAN INTERPRETER	268.51	3-01- -050-225 MISCELLANEOUS	Budget	Aprv	47
			<u>579.27</u>				
13-00538	08/01/13 06/29/13	P0250 PEACH COUNTRY FORD 1 BELT, IDLER	233.37	ROUTE 322 BOX 10 3-01- -034-239 REPAIRS TO EQUIPMENT	Budget	Aprv	8
			<u>233.37</u>				

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13-00578	08/01/13 07/15/13	P0610 PUBLIC SAFETY OUTFITTERS 1 AED PADS,SANITIZER, BATTERIES	430.00	545 WOODBURY GLASSBORO RD 3-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	36
			<u>430.00</u>				
13-00615	08/01/13 07/30/13	Q0100 QC LABORATORIES 1 7/15 TESTING	80.50	702 ELECTRONIC DRIVE 3-01- -020-225 MISCELLANEOUS	Budget	Aprv	67
13-00615	08/01/13 07/30/13	2 7/15 TESTING	37.50	3-01- -020-225 MISCELLANEOUS	Budget	Aprv	68
			<u>118.00</u>				
13-00558	08/01/13 07/07/13	Q0401 QUILL CORPORATION 1 TIMECARDS,LABELS,TAPE,NOTES	87.54	PO BOX 94080 3-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	12
			<u>87.54</u>				
13-00607	08/01/13 07/22/13	R0015 R & R RADAR, INC. 1 ANTENNA CABLE-INSTALLED	137.50	PO BOX 401 3-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	62
			<u>137.50</u>				
13-00008	08/01/13 01/01/13	S0100 MILTON SAHMS 3 2013 MEDICARE 3RD QTR	314.70	955 AURA ROAD 3-01- -026-222 GROUP INSURANCE PLAN	Budget	Aprv	1
13-00011	08/01/13 01/01/13	3 EMER MGT TELEPHONE JULY-SEP	45.00	3-01- -037-224 TELEPHONE	Budget	Aprv	3
			<u>359.70</u>				
13-00589	08/01/13 07/18/13	S0452 CRISTINA SMITH 1 COURT JULY	180.00	9 RANDOLPH ROAD 3-01- -050-225 MISCELLANEOUS	Budget	Aprv	45
			<u>180.00</u>				
13-00599	08/01/13 07/21/13	S0455 LUZ S. SMITH 1 COURT JULY (FINAL PAYMENT)	300.00	2835 FRIENDSHIP STREET 3-01- -050-225 MISCELLANEOUS	Budget	Aprv	55
			<u>300.00</u>				
13-00602	08/01/13 07/21/13	S0600 SOUTHERN PEST CONTROL 1 JULY SERVICE	48.00	PO BOX 95 3-01- -020-225 MISCELLANEOUS	Budget	Aprv	57
			<u>48.00</u>				
13-00009	08/01/13 01/01/13	S0911 ROBERT SEIBERT 3 2013 MEDICARE 3RD QTR	629.40	350 POPLAR AVENUE 3-01- -026-222 GROUP INSURANCE PLAN	Budget	Aprv	2
			<u>629.40</u>				
13-00559	08/01/13 07/07/13	T0120 TRICOJIF 1 2ND HALF 2013	46,000.00	C/O TOM TONTARSKI, TREAS. 3-01- -026-224	Budget	Aprv	13

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
13-00559	07/07/13	2 2ND HALF 2013	21,825.00	WORKERS COMPENSATION 3-01- -026-223 LIABILITY (JIF/SURITY)	Budget	Aprv	14
			<u>67,825.00</u>				
13-00463	06/03/13	08/01/13 T0390 THIS & THAT UNIFORMS 1 SHIRTS	240.00	1500 S. NEW ROAD 3-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	6
13-00582	07/15/13	1 VEST, SHIRTS, PANTS	446.00	3-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	39
			<u>686.00</u>				
13-00442	05/23/13	08/01/13 T0600 TREASURER OF SCHOOL MONEYS 3 AUGUST 14	201,365.50	ELK TOWNSHIP BOARD OF ED 3-01- -905-001 LOCAL SCHOOL TAXES	Budget	Aprv	5
			<u>201,365.50</u>				
13-00574	07/14/13	08/01/13 W0025 WASTE MANAGEMENT OF NJ, INC. 1 CONTRACT JUNE	17,565.56	107 SILVA STREET 3-01- -038-222 CONTRACTUAL	Budget	Aprv	19
			<u>17,565.56</u>				
13-00594	07/18/13	08/01/13 W0160 WEBERS POWER EQUIPMENT, INC. 1 PULLEY,ENGINE OIL	75.47	868 ELK ROAD 3-01- -034-239 REPAIRS TO EQUIPMENT	Budget	Aprv	50
			<u>75.47</u>				
13-00577	07/15/13	08/01/13 W0205 WEST GROUP PAYMENT CENTER 1 NJ CRIMINAL AND MOTOR VEHICLE	130.50	3-01- -050-254 BOOKS & PUBLICATIONS	Budget	Aprv	34
13-00577	07/15/13	2 NJ CRIMINAL AND MOTOR VEHICLE	522.00	3-01- -029-254 BOOKS & PUBLICATIONS	Budget	Aprv	35
			<u>652.50</u>				
13-00619	07/30/13	08/01/13 X0300 XTEL COMMUNICATIONS, INC. 1 TELEPHONE	932.70	3-01- -037-224 TELEPHONE	Budget	Aprv	72
			<u>932.70</u>				

Checks:	<u>Count</u> 48	<u>Line Items</u> 76	<u>Amount</u> 544,542.74
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There are NO errors or warnings in this listing.