

**ELK TOWNSHIP COMMITTEE
MINUTES
APRIL 5, 2012**

The meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Barbaro at 7:30 PM.

The Open Public Meeting Notice was read. The Salute to the Flag and the Lord's Prayer were recited in unison.

ROLL CALL: Mr. Pantaleo, Mr. Spring, Mrs. Sammons, Mr. Swanson, Mayor Barbaro, Mr. Duffield, Solicitor, Mr. Gaskill, Engineer, Mr. Considine, CFO, and Mrs. Pine, Township Clerk. Chief DeFalco was absent.

COMMITTEE REPORTS

Mrs. Sammons reported Recreation held their egg hunt and everyone had a great time. There were approximately 100 children that attended. Thank you to Aura Home and School for helping out with refreshments.

Mr. Swanson reported the construction office issued 25 permits and 3 certificates in March. There are currently 2 part time public works employees, one working 30 hours a week and the other 16 hours a week. Things are working for now but once the grass starts to grow the issue will have to be revisited. There was nothing new to report on the position of public works superintendent. The garage door on one of the buildings needs to be replaced. An estimate for \$1275.00 was received. Motion by Mr. Spring, seconded by Mr. Pantaleo authorizing the replacement of the garage door by Elmer Door Co. at the cost of \$1,275.00. Upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

The engineer inspected several Stormwater drain pipes at the request of Mr. Swanson. The roads are Iredell Lane, 9th Avenue, Laux Road and 2 on Railroad Avenue. The estimated cost to replace using contractor quotes including construction, inspection, etc. is \$20,000. Mr. Considine stated there is no funding in the capital budget for this project.

The meter on the solar panels on the municipal needs to be replaced before June 30th. Mr. Swanson obtained 2 quotes both for \$500.00.

Mr. Spring reported Economic met and have decided to meet every other month, May, July, September, November and December. Crime Watch is looking for people, if you are interested contact Bill Rainey.

Mr. Pantaleo has been in contact with RCL Solar, the group that is going to put the solar array in here on the municipal complex. They are still looking for an investor to put together a deal to begin the project.

The Ag Committee is still interested in pursuing farmland preservation applications. It has been put on hold until after the budget cycle is completed.

Mayor Barbaro met with the school boards, superintendent and business administrator from Aura and Delsea Schools. Aura has decided to move their election to November. They will keep their budget below the 2% CAP, therefore their budget will not be voted on, but the board members will be elected in

November. The proposed budget increase for Aura School is .006 of one cent, which equated to an increase of \$14.35 per year for the average assessed home of \$232,467.00.

Delsea has decided to keep their budget and board member election in April. The election will be held on Tuesday, April 17th, here in the municipal building. The anticipated budget increase will be \$.029 which equates to \$67.67 per year for the average assessed home.

There is a resolution on the agenda tonight for approval for the Environmental Commission to apply for a grant to add a conservation element to the master plan.

POLICE CHIEF REPORT

The police department responded to 772 calls for service, 8 motor vehicle crashes with 4 injuries, issued 166 motor vehicle summons and made 25 arrests.

Operation Take Back will be held on Saturday, April 28th, 2012, from 10am to 2pm. This is where citizens can turn in their unused and unwanted drugs for proper disposal.

TOWNSHIP ENGINEER REPORT

Mayor Barbaro reported the applications for Willow Grove Road and Railroad Avenue to the NJ DOT for grant funding were not approved. The engineer will be instructed to apply for discretionary funding. Cedar Bridge Road reconstruction project is completed.

Silver Lake Estates and Valle del Sol are building houses and Country Woods bond has not been released pending completion of several punch list items.

Elephant Swamp Trail emergency repair has been completed.

FIRE DEPARTMENT REPORT

Mr. Spring reported Aura Fire Department responded to 18 calls for service and Ferrell Fire Department responded to 14 calls for service in the month of March. There was no report from Lawn's Fire Department.

Mr. Milton Sahms, Emergency Management Coordinator was present to give a brief report. The FEMA paper work has been completed and funding is being dispersed for the events of August and September of 2011. The money will be deposited directly into the township account. He introduced Deputy Emergency Management Coordinator Joe Marchei. He has 6 deputies, 2 are police officers and the rest are volunteers and they assist him when needed and during emergencies. The Emergency Management book has been updated and approved until 2015.

Mr. Pantaleo asked about the reimbursement for the Elephant Swamp Park repair.

Mr. Considine explained, FEMA questioned what happened to the trees that were taken down. He explained to them the trees were just put to the side, since it was a wooded area. They were not taken out of the park. The total amount to be received from FEMA is not known.

Mr. Spring further explained, else where in the state and country, contractors come in and remove the trees, and submit a bill for the service.

1st PUBLIC PORTION

Motion by Mr. Spring to open the meeting to the public, seconded by Mr. Swanson, all were in favor, motion carried.

Mayor Barbaro asked if anyone had any questions concerning the listed ordinances or resolutions to come forward at this time.

No one came forward.

Motion by Mr. Swanson to close the public portion, seconded by Mrs. Sammons, all were in favor, motion carried.

ORDINANCE O – 3 – 2012
ORDINANCE OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK, COUNTY OF
GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 60 ENTITLED “ANIMAL
CONTROL” OF THE CODE OF THE TOWNSHIPOF ELK
TITLE ONLY

Motion by Mr. Spring, seconded by Mrs. Sammons to adopt Ordinance O-3-2012, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mr. Swanson	No
	Mayor Barbaro	Yes

ORDINANCE O – 4 – 2012
ORDINANCE OFFERING FOR SALE MUNICIPAL PROPERTY IDENTIFIED AS BLOCK 162, LOT 1
TITLE ONLY

Motion by Mrs. Sammons, seconded by Mr. Swanson to adopt Ordinance O-4-2012, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

ORDINANCE O – 5 – 2012
ORDINANCE AMENDING CHAPTER 96 ENTITLED “UNIFIED DEVELOPMENT” – GRADING PLAN
TITLE ONLY

Motion by Mrs. Sammons, seconded by Mr. Spring to adopt Ordinance O-5-2012, upon roll call motion carried.

Motion by Mrs. Sammons to amend the ordinance to include the exception of pre-existing conforming impervious structure, seconded by Mr. Spring.

Roll Call:	Mr. Pantaleo	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

Mr. McCreery, Zoning Officer was present and explained the need for this ordinance. There needs to be clarification in the language of the ordinance. The way the ordinance reads, a paver is considered a structure. A paver is an impervious surface and this change will clarify that they are a structure, however, this falls under the stormwater guidelines and this will still require a grading plan if it is over 600 square feet. Nothing is changing it is just clarifying the difference between a building structure v. an impervious surface. Water is still going to run off of both requiring the need for a grading plan.

Mr. McCreery would like committee to approve this to clarify for residents. This will be discussed further at the work session.

**RESOLUTION R-50-2012
RESOLUTION APPOINTING ALTERNATE FUND COMMISSIONER TO THE MUNICIPAL
JOINT INSURANCE FUND**

Motion by Mrs. Sammons, seconded by Mr. Pantaleo, to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

**RESOLUTION R-51-2012
RESOLUTION TO REFUND TAX OVERPAYMENT TO TOTALLY DISABLED VETERAN**

Motion by Mr. Swanson, seconded by Mr. Spring, to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

**RESOLUTION R-52-2012
RESOLUTION AUTHORIZING APPLICATION AND FUNDING FOR
ANJEC SMART GROWTH GRANT**

“CONSERVATION ELEMENT TO THE MASTER PLAN” OF THE TOWNSHIP OF ELK

Motion by Mrs. Sammons, seconded by Mayor Barbaro, to adopt and approve said resolution, upon roll call motion carried.

Mr. Pantaleo is concerned with spending additional tax payer dollars. He does not know how this will benefit the township and what the return will be for the residents.

Mayor Barbaro stated this is just authorizing the completion of the application. If awarded a decision can be made on whether to move forward.

Roll Call:	Mr. Pantaleo	No
	Mrs. Sammons	Yes
	Mr. Spring	No
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

**RESOLUTION R-53-2012
RESOLUTION APPOINTING SAFETY COORDINATOR FOR THE TOWNSHIP OF ELK-
DAVID STROUT**

Motion by Mr. Spring, seconded by Mr. Swanson, to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

**RESOLUTION R-54-2012
RESOLUTION AUTHORIZING RELEASE OF THE MAINTENANCE SURETY BOND PROVIDED
BY PAPANONE AT HAMPTON HILLS, LLC AFFECTING A PARCEL KNOWN**

**AS PHASE III OF THE HAMPTON HILLS SUBDIVISION (GRIST MILL ESTATES),
BLOCK 21, LOT 1 ON THE OFFICIAL TAX MAP OF ELK TOWNSHIP,
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY
RELATING TO PLANNING/ZONING BOARD RESOLUTION NO. 01-24**

Motion by Mr. Spring, seconded by Mrs. Sammons, to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Abstain
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

RESOLUTION R-55-2012

**RESOLUTION AUTHORIZING RELEASE OF THE MAINTENANCE SURETY BOND PROVIDED
BY PAPANONE AT HAMPTON HILLS, LLC AFFECTING A PARCEL KNOWN
AS PHASE IV OF THE HAMPTON HILLS SUBDIVISION (GRIST MILL ESTATES),
BLOCK 21, LOT 1 ON THE OFFICIAL TAX MAP OF ELK TOWNSHIP,
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY
RELATING TO PLANNING/ZONING BOARD RESOLUTION NO. 01-24**

Motion by Mrs. Sammons, seconded by Mr. Swanson, to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Abstain
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

PUBLIC PORTION

Motion by Mr. Spring to open the meeting to the public, seconded by Mr. Swanson, all were in favor, motion carried.

Mayor Barbaro asked if anyone had any issues they would like to bring to the township committees attention to come forward at this time.

Mr. Fred Boeckle, Ferrell Fire Chief, would like to know if the township has an "adopt a road" program. The fire department would like to adopt the township roads in the Ferrell portion of the township and clean them up twice a year.

The requirement for "Knox Box" for businesses was approved in 2009, will this become a portion on the CO application. Is the fire official going to begin enforcing the requirement of the businesses? This is becoming a problem when they are called out and have to wait, sometimes up to an hour, for a key holder to show up.

Gus Rosado, 640 Roosevelt Avenue, would like to put pavers in at the end of his driveway near the roadway.

Mr. McCreery sent Mr. Rosado to committee for clarification. He will be installing raised pavers to create a driveway apron. This can be considered a road opening/driveway opening.

Mr. Rosado currently has stumps along his property line to keep the tractor trailers off his yard and would like to put in something to prevent this from happening.

Motion by Mr. Spring, seconded by Mr. Pantaleo, allowing Mr. Rosado to improve a portion of the township right of way to install a driveway apron, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

Motion by Mr. Spring to close the public portion, seconded by Mr. Pantaleo, all were in favor, motion carried.

PAY BILLS

Motion by Mrs. Sammons to Pay the Bills, seconded by Mr. Spring, upon roll call motion was carried.

Roll Call:	Mr. Pantaleo	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

Mrs. Pine stated she has received calls concerning clean up day, where the township provides dumpsters for the residents to bring their yard debris, metal, tires, wood etc., for disposal.

Mr. Swanson and Mayor Barbaro will pick a date and contact Mitchell's for the dumpsters.

Mr. Duffield and Mr. Considine will be going to Trenton to appear before the Local Finance Board to discuss the dissolution of the MUA.

Mr. Swanson stated there is a need for 5 additional trash cans with lids in the park. Mr. Considine will take of ordering the cans with lids.

ADJOURNMENT

Motion by Mr. Spring to adjourn, seconded by Mrs. Sammons all were in favor, the meeting was adjourned at 9:13 PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC
Township Clerk