



## TOWNSHIP OF ELK

667 Whig Lane Road  
Monroeville, New Jersey 08343  
856-881-6525, ext. 19 Fax: 856-881-5750

### Zoning Permit Application

An approved Zoning permit is required, prior to the commencement of a use or the construction, reconstruction, alteration, conversion or installation of a sign, structure, or a building. It acknowledges that such use of a sign, structure, or a building complies with the provisions set forth by the Township code or by a variance therefore duly authorized by the Planning Board or Zoning Board of Adjustment.

**A Zoning permit shall be granted or denied within ten (10) business days of receipt of a complete application. Construction Permits may not be issued until zoning approval is received.**

**\*Please Note: Prior written approval must be obtained from Lakeview Mobile Home Park, Inc., Lake Garrison, Silver Lake Associates, Oldman's Creek Campground and Old Cedar Campground.**

1. Date of Application: \_\_\_\_\_ Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_

Property Location: \_\_\_\_\_

Property Owner Name/Address: \_\_\_\_\_

Owner's Phone No.: \_\_\_\_\_

Property Owner's Signature: \_\_\_\_\_

or

Authorized Agent: \_\_\_\_\_ Phone: \_\_\_\_\_

(must submit signed affidavit from owner authorizing Agent to secure a Zoning Permit)

2. Contractor's Name: \_\_\_\_\_ Contractor's Phone No.: \_\_\_\_\_

Contractor's Address: \_\_\_\_\_

3. Description of proposed work (check all that apply):

- New Home     Addition     Garage     Pole Barn     Shed     Deck  
 Signs sq. Ft.     Pool     Commercial     Other: \_\_\_\_\_

Is the structure more than 600 sq. ft ?     yes, \_\_\_\_\_sq ft.     No

**\*Grading Plan. All structures greater than 600 sq. ft., at grade or floor level, require Grading Plan approval from the Township Engineer.** The plan must be signed & sealed by NJ licensed surveyor for existing conditions and a NJ professional engineer for proposed conditions (see ordinance 96-66M application requirements & fees). Building permits cannot be issued until approved.

**\*Mandatory Development Fee (Twp Ordinance, O-7-2005).** The housing impact fee is a fee that is collected to assist the Twp. in meeting its Constitutional obligation to provide housing opportunities for low & moderate income households. New homes shall pay a residential development fee of 1.5% of the estimated equalized assessed value of land and improvements (determined by the Gloucester County Tax Assessor), provided no increased density is permitted. **Fifty percent of the fee is collected at time of permit and the balance at C.O.**

4. **Attach a Survey/plot plan of entire property showing:**

- All structure locations, existing and proposed, drawn to scale with dimensions.
- All property lines, easements, lot restrictions, yard setbacks, driveways, grading contours and percent of lot coverage
- New commercial and single-family dwellings must be drawn by NJ licensed surveyor or engineer.
- \*Attach letter of review and approval from Atlantic City Electric Company for any building within or adjacent to an Atlantic Electric Company easement, if applicable.**

