

**ELK TOWNSHIP COMMITTEE  
MINUTES  
MARCH 3, 2011**

The meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Barbaro at 7:34 PM.

The Open Public Meeting Notice was read. The Salute to the Flag and the Lord's Prayer were recited in unison.

**Present were:** Mr. Pantaleo, Mr. Rainey, Mrs. Sammons, Mr. Swanson, Mayor Barbaro, Mr. Duffield, Solicitor, Mr. Gaskill, Engineer, Mr. C. Fralinger, Engineer, Mr. M. Fralinger, Jr., Engineer, Mr. Considine, CFO, Mrs. Pine, Township Clerk, and Mr. Alexander, Public Works. Chief DeFalco was absent.

**APPROVAL OF MINUTES**

Motion by Mr. Swanson, seconded by Mr. Pantaleo to approve the minutes of the February 3, 2011 Closed Session and February 15, 2011 Work Session, motion carried with Mr. Rainey abstaining.

**SAFETY ON THE AGENDA:** David Strout of Cetti and Connell, Risk Management was in attendance to discuss the JIF Loss Information. The JIF has made some changes to the reports. They are now broken down to the JIF, MEL and POL. Mr. Strout stated the Elk Township Safety Program is one of the best around; Mr. Alexander and the employees do a great job. The reward once again for the great job was a Gold Status for the Township and Committee should be very proud of the job that is done.

**COMMITTEE REPORTS**

Mrs. Sammons reported the Recreation Committee held their Senior's Valentine Luncheon that was very nice. They are now planning the Easter Egg Hunt in April and they are also working on their budget figures for the year.

Mr. Swanson attended the Ferrell Fire Company Installation dinner and the Fire Department presented the township with a Certificate of Appreciation for their outstanding support of the fire department.

Mr. Rainey and Mr. Swanson met with the President and Fire Chief to discuss the possibility of using the County for EMS services. Discussions are ongoing.

Mr. Swanson has the construction office handing out the 911 ordinance concerning the numbering of buildings to everyone that applies for a permit and also to the inspectors for enforcement.

He received correspondence from Tom Mason at the County concerning an address on Dutch Row Road. There are 2 homes with the same address and it is believed one is in Elk Township and the other is in Salem County. The county would like Elk Township to change the numbers. Mr. Swanson would like to have signs placed Entering Elk Township and Entering Salem County.

The Grande at Elk, Camelot was before the board to convert a portion of the development from age restricted to single family and townhouses. They are proposing 174 single family homes and 44 townhouses.

Silvergate also updated the board on their progress.

Last year was one of the worst years for the construction office. The office has been losing money.

Last month only 8 permits were issued. Mr. Swanson has conducted research on some possible solutions: Cut down on the number of days the office is open, a cut in pay, go to 3<sup>rd</sup> party inspection, raise the fees, or close the department and use the state for inspections. These are just some possibilities to help with the budget.

Mr. Rainey stated Crime Watch is looking for members. They meet on the 3<sup>rd</sup> Thursday of each month. Please contact Mr. Bob Tate.

The senior citizens are planning a bus trip to Rainbow Dinner Theater in Lancaster, PA on April 12<sup>th</sup> from 9am to 5pm. The trip is open to all residents, at \$40 per person which includes transportation, lunch and a

show. There are 36 seats and it will be a 1<sup>st</sup> come basis. Interested person should contact Barbara Pearson.

Mayor Barbaro attended the Environmental Commission meeting and they reviewed the Camelot plans for any issues they might have, so a recommendation could be made to the planning/zoning board. They also reviewed the 2011 ANJEC Grant. Barry Cohen attended the meeting and will appointed as a member tonight. Upper Pittsgrove Twp. Mayor Jack Simprich was in attendance to discuss solar farms in the township and to share what Upper Pittsgrove has done.

### **POLICE CHIEF REPORT**

Mr. Rainey read the police report for the Chief. The department answered 618 calls for service including 23 motor vehicle crashes with 3 injuries. They issued 170 motor vehicle summons and made 14 arrests. Det. Cpl. Gonnelli and Ptl. Pierson attended a class on automated license plate reader, Ptl Opdyke attended a class on street gangs and Ptl. Tilden attended a class on cyber terrorism in schools.

### **TOWNSHIP ENGINEER REPORT**

Mr. Gaskill reported that under the NJDOT the township was awarded a grant to reconstruct Cedar Bridge Road. The survey crews have completed the work and they hope to have the bid package ready in the next few weeks.

The applications have been submitted for discretionary aid for Railroad Avenue.

Hampton Hills may be asphaltting within the next month.

CVS will be starting on the 22<sup>nd</sup> or 24<sup>th</sup> of this month, installing a pump station to discharge the water from the basin.

Country Woods final punch list will be prepared in the next week.

Mr. Swanson asked if the engineer will be inspecting the work that is being done on Stanger Avenue.

Mr. Gaskill stated a permit should be issued for the work. Mr. Swanson is just concerned with the finished work. Mr. Gaskill stated they will do a temporary patch at this time until the weather breaks and the final work can be completed. The engineer's office will look into the issue.

### **FIRE and AMBULANCE REPORTS**

Mr. Rainey reported Aura Fire Company had 18 calls, SCBA flow testing has been completed, they received a smoke generator, fit testing has been completed. They currently have 2 members in fire fighting I class and 1 in EMT school. Lawns had 16 alarms and Ferrell had 28 calls. The Ambulance had 48 calls and 4 mutual aid calls.

The ambulance squad had a call and delivered a baby and they also responded to a call with a resident in cardiac arrest and they revived the resident and he is now in rehab and doing well.

The mayor and Chief of Ferrell presented Andrew Taylor, Michael Miller and Ken Brant with a stork pin and certificate, which symbolizes they delivered a baby.

Jennifer Keenan, Bill Wiberg, Jonathan Fisher, Fred Boeckle, Ken Brant, Michael Fisher were presented with a certificate for life saving.

A green cross pin was award to Bill Wiberg, Brian Hagerty, Michael Miller, Pat Spring for quick extrication from the Hurst Jaws of Life.

### **PUBLIC WORKS REPORT**

Mr. Alexander stated the township was presented with the Gold Award from JIF. The township will receive approximately \$2200 in safety incentive money. The township was also recognized for the zero lost time. Mr. Alexander announced March is Tire Amnesty Month. The 2011 Hazardous Waste Schedule is now available. An ad has been placed for a part time public works employee. The department is filling pot holes and preparing for the mowing season.

Mayor Barbaro asked if any towns were interested in sharing a part time employee. There did not seem to a lot of interest. Mayor Barbaro thought an employee may be interested in working 20 hours in one town and an additional 20 or 30 hours in Elk Township. He was not looking for a shared service, he was looking toward just working together.

Mr. Swanson asked about the disposal of electronics. Mr. Alexander stated Waste Management will no longer be accepting electronics. Residents will need to drop them off at the public works garage. We do not pick them up. We currently have a company "Thanks for Being Green" that accepts our electronics.

Mr. Rainey asked how the brine truck worked this winter. Mr. Alexander has estimated it has saved the township around \$5000 dollars.

**ORDINANCE O-2-2011  
ORDINANCE CREATING A NEW CHAPTER OF THE CODE OF THE TOWNSHIP OF ELK ENTITLED  
"MUNICIPAL ALLIANCE"  
TITLE ONLY**

Mr. Considine explained Delsea is the lead on the funding that is received by Elk and Franklin. Motion by Mr. Pantaleo, seconded by Mrs. Sammons to adopt Ordinance O-2-2011, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

**RESOLUTION R-38-2011  
RESOLUTION ADOPTING TAX FORECLOSURE LIST AND  
AUTHORIZING THE COMMENCEMENT OF TAX FORECLOSURE-Superior Barrel**

A payment plan was approved by committee in 2010 and the owners did not maintain the agreement to make monthly installments and remain current on the taxes.

Motion by Mr. Swanson, seconded by Mr. Rainey to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

**RESOLUTION R-39-2011  
RESOLUTION AUTHORIZING 2010 BUDGET TRANSFERS**

Mr. Considine explained this is reserved money that will be going into the Snow Removal Trust Fund Account. This money will be used to pay for the salt for the snow season.

Motion by Mr. Swanson, seconded by Mr. Rainey to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

**RESOLUTION R-40-2011  
RESOLUTION TO TURN OVER INTEREST FROM THE TAX SALE REDEMPTION ACCOUNT**

Motion by Mr. Sammons, seconded by Mr. Pantaleo to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes

Mrs. Sammons	Yes
Mr. Swanson	Yes
Mayor Barbaro	Yes

**RESOLUTION R-41-2011  
RESOLUTION APPOINTING A CHAIRMAN, MEMBER AND ALTERNATE TO THE ELK  
TOWNSHIP ENVIRONMENTAL COMMISSION**

Motion by Mr. Rainey, seconded by Mr. Swanson to adopt and approve said resolution, all were in favor, motion carried.

**RESOLUTION R-42-2011  
RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO SIGN AN AGREEMENT  
WITH THE STATE OF NEW JERSEY CONCERNING A FLASHING BEACON AT ROUTE NJ 77  
AND FISLERVILLE ROAD (CR618)**

Motion by Mayor Barbaro, seconded by Mrs. Sammons to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

**RESOLUTION R-43-2011  
RESOLUTION TO GO INTO CLOSED EXECUTIVE SESSION TO DISCUSS  
POLICE CONTRACT NEGOTIATIONS**

Motion by Mr. Swanson, seconded by Mr. Rainey to adopt and approve said resolution, all were in favor, motion carried.

**TOPICS FOR DISCUSSION:**

Little League has applied to install dugouts at the Recreation Park and would like the township to waive the township portion of the permits.

Motion by Mayor Barbaro, seconded by Mr. Rainey to waive the township portion of the permit fees, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

Mr. Pantaleo would like to have some preliminary discussions on the proposed 2011 budget since there is a large gap in available funds. Mr. Considine explained there is a revenue problem; we have more expenses than revenue. There are caps on how much you can raise taxes and a cap on how much you spend. We do not have a spending cap problem; we are not spending nearly what we are allowed to spend. If we were to adopt the budget we would be violating the amount we can ask the tax payers to fund. There are 2 choices that he is aware of: one is to fix it by cutting the money or find new money and the other is to ask the taxpayers under the referendum rules if they would allow the township to exceed the 2% cap. If we go to referendum, we have to also have a plan to make the cuts if it is defeated. He has a one time fix that will cut the figure by approximately 40%. This will not help with the budget in 2012. He is out of options after that. Smaller towns are at a cross roads. Consolidation is coming in some form by force of legislature or necessity of budget. Assuming we can get something done for 2011 we need to look hard at what we want to be in 5 years; Do we want to be Elk Township or Elk Township like and have some other municipalities services or our we going to

be the one providing services to some other municipality. The budget is bad but not as bad as some other municipalities.

We may be able to take over another municipality's court and police, but that will be the 2012 budget solver, but something that we need to be working on. For the 2011 budget we have hard choices to make, we need to look at the possibility of raising fees, cutting expenses and/or cutting employees. There is a big gap that is going to be very difficult to close.

Mayor Barbaro would like to have a sub committee discuss the issues with Mr. Considine.

## **GLOUCESTER COUNTY REPRESENTATIVE – David Lubelski or William Bain**

### **PUBLIC PORTION:**

Motion by Mr. Rainey to open the meeting to the public, seconded by Mr. Swanson, all were in favor, motion carried.

Mayor Barbaro asked if anyone had any issues they would like to bring to the township committees attention to come forward at this time.

Ed Pearson, 1448 Ferrell Road, stated the Elk Township Elementary School board will be submitting a budget with a ½ cent increase. The public hearing will be held on March 24<sup>th</sup>.

He also asked about the trucks on Whig Lane Road and the one on Pine Street. Mr. Rainey stated that the police have issued summons for the vehicles on Whig Lane Road. Lt. Garrison is now responsible to canvass the township for improperly parked vehicles.

Frank Goss, Railroad Avenue, asked who is going to repair the road where the trucks have broken the road and who is going to clean up the property from the spills that may have occurred. It was explained to Mr. Goss that Whig Lane is a county road and if he has knowledge of a spill he needs to contact the NJDEP.

Mr. Wise, 511 Jackson Avenue, would like to know what the ordinance is that states he cannot park his truck on his yard during the night. He received a letter from the police concerning the parking of trucks. Mayor Barbaro explained he needs to go to the police for a copy of the ordinance.

Bob Tate, 602 N. Douglass, asked when the railroad crossing at Fairview Road will be fixed. Mr. Lubelski will look into the issue.

Dan Haynicz, 1092 Elk Road, asked the county about the changing of the stop line at the CR538-CR553 intersection.

Mr. Lubelski stated the county is waiting for grant funding for the project.

Mrs. Sammons asked Mr. Alexander about the collection of Christmas trees. Mr. Alexander explained we have had the day for the pick up of the trees. The residents are now responsible to dispose of them on their own now.

Motion by Mr. Rainey to close the public portion, seconded by Mr. Swanson all were in favor, motion carried.

### **PAY BILLS:**

Motion by Mr. Pantaleo to Pay the Bills, seconded by Mayor Barbaro, upon roll call motion was carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

**RECESS:**

Motion by Mrs. Sammons to recess from the regular meeting, seconded by Mr. Swanson, all were in favor motion carried. The meeting recessed at 9:02pm.

Motion by Mr. Pantaleo to return to the meeting, seconded by Mayor Barbaro, all were in favor motion carried. The meeting was called back to order at 9:41pm.

Mr. Duffield explained the committee discussed the ongoing status the police contract negotiations.

Motion by Mr. Pantaleo to adjourn, seconded by Mrs. Sammons all were in favor, the meeting was adjourned at 9:41 PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC  
Township Clerk