

**AGENDA
ELK TOWNSHIP REORGANIZATION MEETING
JANUARY 7, 2012**

MEETING CALLED TO ORDER BY DEPUTY MUNICIPAL CLERK – Shawn Menzies

SUNSHINE NOTICE

SALUTE TO THE FLAG AND INVOCATION

ELECTION RESULTS & OATH OF OFFICE ADMINISTERED TO:

Elected Committeepersons: Philip A. Barbaro, Jr. and Patrick Spring
Oath of Office administered to Mr. Barbaro by Congressman Frank LoBiondo
Oath of Office administered to Mr. Spring by Freeholder Robert Damming

ROLL CALL: Mr. Barbaro _____ Mr. Pantaleo _____ Mrs. Sammons _____ Mr. Spring _____
Mr. Swanson _____ Mr. Considine, CFO _____ Mr. Menzies, Deputy Municipal Clerk _____

Nomination for Mayor

_____ Nominated by _____ Second _____

RESOLUTION R- 1-2012 – APPOINTING THE MAYOR FOR THE TOWNSHIP OF ELK FOR THE YEAR 2012

Motion _____ Second _____

Roll Call: Mr. Barbaro _____ Mr. Pantaleo _____ Mrs. Sammons _____

Mr. Spring _____ Mr. Swanson _____

Oath of Office for Mayor administered by Congressman Frank LoBiondo

Nomination for Deputy Mayor

_____ Nominated by _____ Second _____

RESOLUTION R-2-2012 – APPOINTING THE DEPUTY MAYOR FOR THE TOWNSHIP OF ELK FOR THE YEAR 2012

Motion _____ Second _____

Roll Call: Mr. Pantaleo _____ Mrs. Sammons _____ Mr. Spring _____

Mr. Swanson _____ Mayor Barbaro _____

Oath of Office for Deputy Mayor administered by

RESOLUTION R-3-2012 – ADOPTING TEMPORARY BUDGET FOR THE TOWNSHIP OF ELK

Motion _____ Second _____

Roll Call: Mr. Pantaleo _____ Mrs. Sammons _____ Mr. Spring _____

Mr. Swanson _____ Mayor Barbaro _____

RESOLUTION R-4-2012 – AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP SOLICITOR – BRIAN J. DUFFIELD, ESQ.

Motion _____ Second _____

Roll Call: Mr. Pantaleo _____ Mrs. Sammons _____ Mr. Spring _____

Mr. Swanson _____ Mayor Barbaro _____

**RESOLUTIONS R – 5 – 2012 THROUGH R – 23 – 2012
WILL BE VOTED IN ONE MOTION**

R-5-2012 – AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP AUDITOR – HOLMAN AND FRENIA, P.C.

R-6-2012 – AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP ENGINEER – FRALINGER ENGINEERING

R-7-2012 – AUTHORIZING RISK MANAGEMENT CONSULTANT FOR THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND AND THE MUNICIPAL EXCESS LIABILITY – TOM NAROLEWSKI, CETTEI AND CONNELL

R-8-2012 – AUTHORIZING PROFESSIONAL SERVICES BY A MUNICIPAL PROSECUTOR – JOHN MOUSTASKAS

R-8A-2012 – APPOINTING CONFLICT MUNICIPAL PROSECUTORS

R-9-2012 – AUTHORIZING PROFESSIONAL SERVICES BY A MUNICIPAL PUBLIC DEFENDER –

R-9A-2012- APPOINTING CONFLICT MUNICIPAL PUBLIC DEFENDER

R-10-2012 – ESTABLISHING REGULAR MEETINGS OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELK

R-11-2012 – ESTABLISHING OFFICIAL NEWSPAPERS OF THE TOWNSHIP OF ELK

R-12-2012 – AUTHORIZING THE CASH MANAGEMENT PLAN WITHIN THE TOWNSHIP OF ELK

R-13-2012 – AUTHORIZING PETTY CASH FUND FOR USE BY THE CHIEF FINANCIAL OFFICER

R-14-2012 – AUTHORIZING CHANGE FUND FOR MUNICIPAL CLERK

R-15-2012 – AUTHORIZING CHANGE FUND FOR TAX COLLECTOR

R-16-2012 – CONCERNING INTEREST ON DELINQUENT TAXES

R-17-2012 – REAPPOINTING SPECIAL LAW ENFORCEMENT OFFICERS CLASS II FOR THE ELK TOWNSHIP POLICE DEPARTMENT

R-18-2012 – MAKING APPOINTMENTS TO SPECIFIC ADMINISTRATIVE POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF ELK

R-19-2012 – CONFIRMING MAYORAL APPOINTMENTS

R-20-2012 – MAKING APPOINTMENTST TO SPECIFIC BOARD AND COMMISSION POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF ELK

R-21-2012 – DESIGNATING PENNONI ASSOCIATES, INC. AS CONFLICT ENGINEER

R-22-2012 – ESTABLISHING CONTACT PERSONS FOR THE EMPLOYMENT PRACTICE LIABILITY CONSULTATION SERVICE GLOUCESTER, SALEM, CUMBERLAND COUNTIES JOINT INSURANCE FUND

R-23-2012 – APPOINTING ALTERNATE FUND COMMISSIONER TO THE MUNICIPAL JOINT INSURANCE FUND

	Motion _____		Second _____	
Roll Call:	Mr. Pantaleo	yes _____	no _____	abstain _____
	Mrs. Sammons	yes _____	no _____	abstain _____
	Mr. Spring	yes _____	no _____	abstain _____
	Mr. Swanson	yes _____	no _____	abstain _____
	Mayor Barbaro	yes _____	no _____	abstain _____

MAYORS COMMENTS

TOWNSHIP COMMITTEE COMMENTS

PUBLIC PORTION:

Open meeting to public - Motion _____ Second _____

Close Public Portion - Motion _____ Second _____

PAY BILLS: Motion _____ Second _____

Roll Call: Mr. Pantaleo _____ Mrs. Sammons _____ Mr. Spring _____

Mr. Swanson _____ Mayor Barbaro _____

ADJOURNMENT: Motion _____ Second _____

Time: _____

**ELK TOWNSHIP REORGANIZATION MEETING
MINUTES
JANUARY 7, 2012**

The Reorganization meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Township Deputy Clerk, Shawn Menzies at 7:30 PM.

The Open Public Meeting Notice was read. The Salute to the Flag and the Lord's Prayer were recited in unison.

The results of the November election were certified by Mr. Menzies, Phillip A. Barbaro Jr. and Patrick Spring being declared the winners.

Mr. Barbaro was joined by his family and was administered the Oath of Office by John A. Moustakas, Esquire.

Mr. Spring was joined by his family and was administered the Oath of Office by The Hon. Robert Damminger, Gloucester County Freeholder Director.

ROLL CALL: Present were: Mr. Barbaro, Mr. Pantaleo, Mrs. Sammons, Mr. Spring, Mr. Swanson, Mr. Considine, Chief Financial Officer, and Shawn Menzies, Township Deputy Clerk.

Township Deputy Clerk, Shawn Menzies called for Nominations for Mayor for the year 2012.

A nomination was made by Mr. Pantaleo, seconded by Mrs. Sammons to nominate Mr. Barbaro for Mayor.

There were no other nominations.

RESOLUTION R-1-2012 - APPOINTING THE MAYOR FOR THE TOWNSHIP OF ELK FOR THE YEAR 2012

Motion by Mr. Pantaleo, seconded by Mr. Swanson, to adopt and approve said resolution, upon roll call motion carried.

Roll Call:

Mr. Pantaleo Yes
Mrs. Sammons Yes
Mr. Spring Yes
Mr. Swanson Yes
Mayor Barbaro Yes

Mr. Barbaro was sworn in by John A. Moustakas, Esquire.

RESOLUTION R-4-2012 – AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP SOLICITOR – Brian J. Duffield

Motion by Mrs. Sammons, seconded by Mr. Swanson, to adopt and approve said resolution, upon roll call motion carried.

Mr. Pantaleo asked that for Resolution R-4-2012, R-5-2012, R-6-2012 and R-7-2012 he would like the minutes to reflect that there was a competitive bid process even while the resolutions state that they were made without competitive bidding. He added that upon Township Clerk Debbie Pine's return that she would please make those changes to reflect the process which occurred in selecting the professionals.

Roll Call:

Mr. Pantaleo Yes
Mrs. Sammons Yes
Mr. Spring Abstain
Mr. Swanson Yes
Mayor Barbaro Yes

Mr. Moustakas explained Resolution R-5-2012 through R-23-2012 will be voted in one motion. If you would like to vote no or abstain from any resolution please state the resolution number when roll call vote is taken.

R-5-2012 – AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP AUDITOR – HOLMAN & FRENIA, P.C.

R-6-2012 – AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP ENGINEER –FRALINGER ENGINEERS

R-7-2012 – AUTHORIZING RISK MANAGEMENT CONSULTANT FOR THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND AND THE MUNICIPAL EXCESS LIABILITY – TOM NAROLEWSKI, CETTEI AND CONNELL

R-8-2012 – AUTHORIZING PROFESSIONAL SERVICES BY A MUNICIPAL PROSECUTOR – JOHN MOUSTAKAS, ESQUIRE

R-8A-2012 – APPOINTING CONFLICT MUNICIPAL PROSECUTORS

R-9-2012 – AUTHORIZING PROFESSIONAL SERVICES BY A MUNICIPAL PUBLIC DEFENDER – GARY LOMANNO, ESQUIRE

R-9A-2012 – APPOINTING CONFLICT MUNICIPAL PUBLIC DEFENDER

R-10-2012 – ESTABLISHING REGULAR MEETINGS OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELK

R-11-2012 – ESTABLISHING OFFICIAL NEWSPAPERS OF THE TOWNSHIP OF ELK

R-12-2012 – AUTHORIZING THE CASH MANAGEMENT PLAN WITHIN THE TOWNSHIP OF ELK

R-13-2012 – AUTHORIZING PETTY CASH FUND FOR USE BY THE CHIEF FINANCIAL OFFICER

R-14-2012 – AUTHORIZING CHANGE FUND FOR MUNICIPAL CLERK

R-15-2012 – AUTHORIZING CHANGE FUND FOR TAX COLLECTOR

R-16-2012 – CONCERNING INTEREST ON DELINQUENT TAXES

R-17-2012 – REAPPOINTING SPECIAL LAW ENFORCEMENT OFFICERS CLASS II FOR THE ELK TOWNSHIP POLICE DEPARTMENT

R-18-2012 – MAKING APPOINTMENTS TO SPECIFIC ADMINISTRATIVE POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF ELK

R-19-2012 – CONFIRMING MAYORAL APPOINTMENTS

R-20-2012 – MAKING APPOINTMENTS TO SPECIFIC BOARD AND COMMISSION POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF ELK

R-21-2012 – DESIGNATING PENNONI ASSOCIATES, INC. AS CONFLICT ENGINEER

R-22-2012 – ESTABLISHING CONTACT PERSONS FOR THE EMPLOYMENT PRACTICE LIABILITY CONSULTATION SERVICE GLOUCESTER, SALEM, CUMBERLAND COUNTIES JOINT INSURANCE FUND

R-23-2012 – APPOINTING ALTERNATE FUND COMMISSIONER TO THE MUNICIPAL JOINT INSURANCE FUND

Motion by Mr. Swanson, seconded by Mr. Pantaleo to adopt and approve resolutions R-5-2012 through R-23-2012, upon roll call motion carried.

Mayor Barbaro asked if any members of the Township Committee had any questions on the Resolutions. Mayor Barbaro said Resolution R-20-2012 needs a correction as Mr. David Slack has filed with him a letter of resignation from the Economic Development Committee and Mr. Slack will not be recognized as an appointee for this year. Mayor Barbaro said that seat will now be open until the Township Committee makes an appointment at a later date.

Roll Call:

Mr. Pantaleo Yes

Mrs. Sammons Yes

Mr. Spring Yes

Mr. Swanson Yes

Mayor Barbaro Yes

MAYOR and COMMITTEE COMMENTS:

Mayor Barbaro thanked everyone for attending the meeting tonight. He thanked the Elk Township residents who participated in the General Election held on November 8, 2011. Mayor Barbaro also thanked all the members of the Township Committee for honoring him with his appointment once again as Mayor for 2012 and that it has been a great privilege to work with his fellow Committee members, the residents, the school board and the volunteers who serve on sub committees who do all they can to try and improve the quality and way of life that we all enjoy here in Elk Township.

Mayor Barbaro again thanked the volunteers who give their time, energy and input. He encouraged more residents to come out to the meetings and let us know how they feel we are doing, as their suggestions as tax payers helps them keep their eye on the ball on making important decisions each day that affect everyone here and where you live. He thanked out going Committeeman Bill Rainey for his years of service and he will be greatly missed. Mayor Barbaro welcomed Mr. Patrick Spring to the Township Committee and that everyone looks forward to working with Pat Spring who will bring to our Committee new ideas and an emergency management background that he is sure will be an asset to the community now and in the years to come.

Deputy Mayor Swanson thanked everyone for attending the meeting and thanked the Committee for putting their trust in his by appointing him as Deputy Mayor for 2012. He also welcomed Mr. Spring and added he looks forward to working with him as does the Township Committee

Mr. Pantaleo first wished the residents of Elk Township a Happy New Year and that he looks forward to working with the Township Committee and Mr. Pat Spring who will bring a lot to the Township Committee. Mr. Pantaleo acknowledged they have a busy year coming up as while last year was tough this year could prove to be tougher in regards to the budget. He wanted to remind everyone that starting with the Committee's January 17th meeting the Committee will be approaching things differently by having work session with the public to discuss the budget and will continue to do so for the meetings scheduled for February 2 and February 20, to which he encouraged everyone to come out to see how the process works, how the numbers are put together and how we keep things in balance to continue offering services to the tax payers.

PUBLIC PORTION:

Motion by Mr. Swanson to open the meeting to the public, seconded by Mrs. Sammons, all were in favor, motion carried.

Mayor Barbaro asked if anyone had any issues they would like to bring to the Township Committee's attention to come forward at this time and state your name and address and let the Committee be of service to you.

Bill Rainey, 246 Whig Lane, congratulated Mayor Barbaro on his appointment as mayor for 2012 as he appreciates his duties and service to the Township of Elk and congratulated Mr. Spring on what was a longer than normal election this year as they each made sure every vote counted and jokingly stated even if one vote did not count for him and he hoped everyone involved did it with integrity and they did not compromise any election format. He stated that when he first came on Committee one of the hardest things he had to get used to was from being from a business background was the getting used to the slowness of municipal government works at but you have to bear with it and that he also learned that you can not please everyone but you try and do the best for the majority you work for.

To the full Township Committee, Mr. Rainey said he is happy it is them who have to deal with the next couple of months for the budget as it gets harder and harder each year but with Mr. Considine and the excellent professionals they have they will be able to get through it.

Edward Mick, 239 Unionville Road, asked if there has been any resolution to the problem regarding his property. Mayor Barbaro said he is waiting for information from the solicitor who was not able to attend the meeting tonight and there could be more information at the next work session. Mr. Mick stated he is trying to move on with it.

Mayor Barbaro said he understood and advised Mr. Mick it might be better to wait for the next work session meeting and for more information from the solicitor to be available.

Motion by Mr. Pantaleo to close the public portion, seconded by Mr. Swanson, all were in favor, motion carried.

PAY BILLS:

Motion by Mrs. Sammons to Pay the Bills, seconded by Mr. Pantaleo, upon roll call motion was carried.

Slade

Mayor Barbaro asked if any members of the Township Committee had any questions on the bill list. Mr. Considine said he has a correction on the inside page under General Capital as the check in the amount of \$49,718.00 should state Ricky ~~State~~ Construction and not Frailinger Engineering. Mr. Pantaleo asked if the town is still in the process to be reimbursed for this project and the other for Elephant Swamp, to which Mr. Considine said the town is still in the process.

Mr. Pantaleo asked for clarification on what was paid for \$1,200.00 for a backroom lock from Abbott's Hardware, to which Mr. Considine reported it is a combination lock to no longer use keys under the mandated court security procedures.

Mr. Pantaleo asked if there has been any reimbursement from Clayton or Newfield in regards to the combined municipal courts, to which Mr. Considine reported the contract calls for the town to be paid at the end of each quarter.

Mr. Pantaleo asked about the expenditure of \$8,774.00 to Edmunds and Associates for an annual service agreement and if the town has any options or seek lower bids, to which Mr. Considine reported the Edmunds software system is what runs the payroll, tax collection, finance, animal licensing computer services and it is the same price as paid in 2011 which now has been held at that figure for last three years and has not changed

Mr. Pantaleo asked what was the expenditure in the amount of \$800.00 to USANA for range use, to which Mr. Considine reported it is \$50.00 per officer for the entire year

Roll Call:

Mr. Pantaleo Yes

Mrs. Sammons Yes

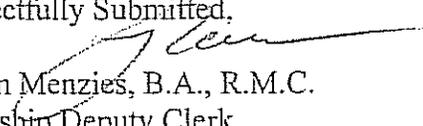
Mr. Mr. Spring Abstain

Mr. Swanson Yes

Mayor Barbaro Yes

Motion by Mr. Swanson to adjourn, seconded by Mr. Spring, all were in favor, the meeting was adjourned at 7:26 PM.

Respectfully Submitted,


Shawn Menzies, B.A., R.M.C.
Township Deputy Clerk

RESOLUTION R-1-2012

**RESOLUTION APPOINTING THE MAYOR
FOR THE TOWNSHIP OF ELK FOR THE YEAR 2012**

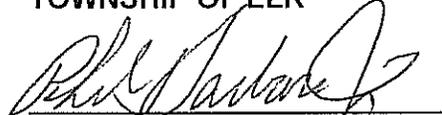
BE IT RESOLVED by the Township Committee of the Township of Elk, in the County of Gloucester, State of New Jersey, that **Philip A. Barbaro, Jr.**, be and is hereby appointed to the post of Mayor of the Township of Elk for the year 2012 commencing upon adoption of this Resolution at Reorganization and through to December 31, 2012 and until his successor is appointed.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held on Saturday, January 7, 2012, at the Municipal Building, 667 Whig Lane Road, Aura, New Jersey.

ATTEST:


Shawn Menzies, Deputy Clerk

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

RESOLUTION R-2-2012

RESOLUTION APPOINTING THE DEPUTY MAYOR
FOR THE TOWNSHIP OF ELK FOR THE YEAR 2012

BE IT RESOLVED by the Township Committee of the Township of Elk, in the County of Gloucester, State of New Jersey, that **Wayne Swanson** be and is hereby appointed to the post of Deputy Mayor of the Township of Elk for the year 2012 commencing upon adoption of this Resolution at Reorganization and through to December 31, 2012 and until his successor is appointed.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held on Saturday, January 7, 2012, at the Municipal Building, 667 Whig Lane Road, Aura, New Jersey.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

R -03- 2012
RESOLUTION ADOPTING TEMPORARY BUDGET
TOWNSHIP OF ELK
Temporary Budget Appropriations for Year 2012

WHEREAS, the New Jersey Statutes 40A:4-19 provides that the temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2012; and

WHEREAS, 26.25% of the total appropriations in the 2011 budget exclusive of any appropriations made for Debt Service, Public Assistance, or Capital Improvement Fund in the said 2011 budget is the sum of \$1,062,992 and

WHEREAS, the New Jersey Statutes 40A:4-19 provides that temporary appropriations should be made for the amount of such Debt Service in the manner and time provided; now, therefore, be it

RESOLVED that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer.

OPERATIONS WITHIN "CAPS"

GENERAL GOVERNMENT

General Administration	
Salaries and Wages	9,975.00
Other Expenses	538.13
Equipment Maintenance	787.50
Mayor and Township Committee	
Salaries and Wages	787.50
Other Expenses	918.75
Municipal Clerk	
Salaries and Wages	13,650.00
Other Expenses	5,827.50
Elections	
Other Expenses	918.75
Financial Administration	
Salaries and Wages	10,552.50
Other Expenses	12,424.70
Audit Fees	
Other Expenses	6,562.50

Revenue Administration (Tax Collection)	
Salaries and Wages	7,350.00
Other Expenses	1,535.64
Liquidation of Tax Title Liens and Foreclosed Property	
Other Expenses	131.25
Maintenance of Foreclosed Property	
Other Expenses	131.25
Tax Assessment Administration	
Salaries and Wages	
Other Expenses	
Tax Map Revisions	262.50
Legal Services and Costs	
Salaries and Wages	
Other Expenses	13,650.00
Engineering Services and Costs	
Salaries and Wages	
Other Expenses	4,725.00
Economic Development	
Salaries and Wages	
Other Expenses	131.25
<u>LAND USE ADMINISTRATION</u>	
Municipal Land Use Law (N.J.S.A. 40:55D-1)	
Planning Board	
Salaries and Wages	8,583.75
Other Expenses	6,418.13
Zoning Office	
Salaries and Wages	10,368.75
Other Expenses	262.52
<u>INSURANCE</u>	
Liability Insurance	30,175.00
Worker Compensation Insurance	41,687.50
Group Insurance Plan for Employees	103,950.00
<u>PUBLIC SAFETY FUNCTIONS</u>	
Police	
Salaries and Wages	258,982.50
Other Expenses	16,498.13
Office of Emergency Management	
Salaries and Wages	603.75
Other Expenses	262.50
Aid to Volunteer Fire Companies	
Salaries and Wages	
Other Expenses	17,981.25
First Aid Organizations - Contributions	
Uniform Fire Safety Act (P.L. 1983, C.383)	
Salaries and Wages	341.25
Other Expenses	1,064.38
Hepatitis Shots	52.50
OSHA (P.L. 1983, Chap 156)	
Fire	
Other Expenses	3,937.50
Prosecutor	
Other Expenses	2,100.00

PUBLIC WORKS FUNCTIONS

Road Repairs and Maintenance

Salaries and Wages 23,362.50

Other Expenses 5,538.75

Road Signs

Other Expenses 252.00

Vehicle Maintenance

Other Expenses 15,303.75

Snow Removal

Salaries and Wages 2,100.00

Other Expenses 2,887.50

Solid Waste Collection

Contractual 55,125.00

State Fees 131.25

Miscellaneous Other Expenses 131.25

Public Buildings and Grounds

Salaries and Wages

Other Expenses 10,762.50

HEALTH AND HUMAN SERVICES FUNCTIONS

Public Health Services (Board of Health)

Other Expenses 52.50

Registrar of Vital Statistics

Other Expenses 78.76

Environmental Commission

Other Expenses 131.25

Agriculture Board

Other Expenses 52.50

Dog Regulation

Other Expenses 131.25

PARK AND RECREATION FUNCTIONS

Recreation

Salaries and Wages

Other Expenses 262.50

Senior Citizen

Other Expenses 262.50

OTHER COMMON OPERATING FUNCTIONS

Accumulated Leave Compensation

262.00

Celebration of Public Event, Anniversary or Holiday

Other Expenses

SOLID WASTE DISPOSAL COSTS

Gloucester County Improvement Authority -

County Landfill Tipping Fees 38,062.50

UTILITY AND BULK PURCHASES

Street Lighting 1,837.50

Electricity 12,600.00

Telephone 4,987.50

Gas (Propane)/Heating Oil 4,200.00

Gasoline 15,225.00

MUNICIPAL COURT

Salaries and Wages 7,587.50

Other Expenses 5,729.08

Public Defender

Other Expenses 1,207.50

UNIFORM CONSTRUCTION CODE - APPROPRIATIONS
OFFSET BY DEDICATED REVENUES (NJAC 5:23-4.17)

State Uniform Construction Code
 (NJSA 52:27D-120)

Construction Code Officials
 Salaries and Wages 11,025.00
 Other Expenses 3,819.39

STATUTORY EXPENDITURES

Statutory Expenditures:

Contribution to:
 Public Employee's Retirement System 6,163.69
 Social Security System (O.A.S.I.) 29,662.50
 Unemployment Compensation Insurance 3,675.00

Elk Township Municipal Utilities Authority - Service Contract

Other Expenses 262.50

STATUTORY EXPENDITURES

Statutory Expenditures:

Contribution to:
 Public Employee's Retirement System
 Police & Firemen's Retirement System 195,456.00

INTERLOCAL MUNICIPAL SERVICE AGREEMENTS

Municipal Alliance Program - Interlocal
 Service Agreement - Municipal Share 534.45

Borough of Newfield - Court Reimbursement
 Municipal Court
 Salaries and Wages 5,000.00

Borough of Clayton - Court Reimbursement
 Municipal Court
 Salaries and Wages 5,000.00

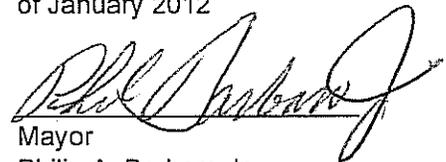
1,062,992.00

Lease Purchase Eastern Energy 10,200.00

Principal and Interest on Loans 90,000.00

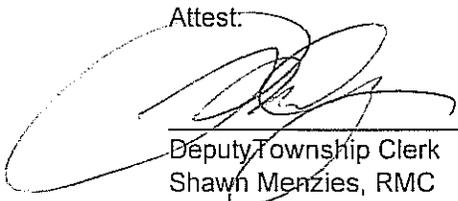
1,163,192.00

Adopted this 7th day
 of January 2012



Mayor
 Philip A. Barbaro Jr.

Attest:



Deputy Township Clerk
 Shawn Menzies, RMC

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

R-4-2012
RESOLUTION AUTHORIZING PROFESSIONAL SERVICES
BY A TOWNSHIP SOLICITOR

WHEREAS there exists a need for a Township Solicitor for Elk Township for the year 2012, and

WHEREAS funds are or will be available for this purpose; and

WHEREAS the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.), requires that a Resolution authorizing the award of contracts for Professional Service without competitive bidding must be publicly advertised.

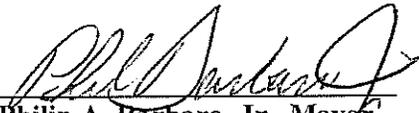
WHEREAS pursuant to N.J.S.A. 19-44A-20.5 et seq. the Township of Elk solicited qualifications for professional services under a fair and open process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk as follows:

1. That **Brian J. Duffield** be and hereby is appointed as Solicitor of the Township of Elk effective January 1, 2012 for one (1) year ending December 31, 2012.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and re of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional services.
4. A notice of the adoption of the Resolution shall be published in the Gloucester County Times as required by law.

ADOPTED at a meeting of the Elk Township Committee of the Township of Elk held on January 7, 2012.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring			✓	
Swanson	✓			
Barbaro	✓			

R-5-2012
RESOLUTION AUTHORIZING PROFESSIONAL SERVICES
BY AN AUDITOR

WHEREAS there exists a need for a Township Auditor for Elk Township for the year 2012, and

WHEREAS funds are or will be available for this purpose; and

WHEREAS the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.), requires that a Resolution authorizing the award of contracts for Professional Service without competitive bidding must be publicly advertised.

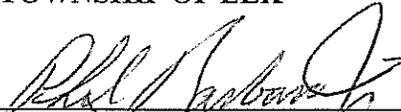
WHEREAS pursuant to N.J.S.A. 19-44A-20.5 et seq. the Township of Elk solicited qualifications for professional services under a fair and open process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk as follows:

1. That **Holman & Frenia, P.C.** be and hereby is appointed as Auditor of the Township of Elk effective January 1, 2012 for one (1) year ending December 31, 2012.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and re of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional services.
4. A notice of the adoption of the Resolution shall be published in the Gloucester County Times as required by law.

ADOPTED at a meeting of the Elk Township Committee of the Township of Elk held on **JANUARY 7, 2012.**

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

R-6-2012
RESOLUTION AUTHORIZING PROFESSIONAL SERVICES
BY AN ENGINEER

WHEREAS there exists a need for a Township Engineer for Elk Township for the year 2012, and

WHEREAS funds are or will be available for this purpose; and

WHEREAS the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.), requires that a Resolution authorizing the award of contracts for Professional Service without competitive bidding must be publicly advertised.

WHEREAS pursuant to N.J.S.A. 19-44A-20.5 et seq. the Township of Elk solicited qualifications for professional services under a fair and open process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk as follows:

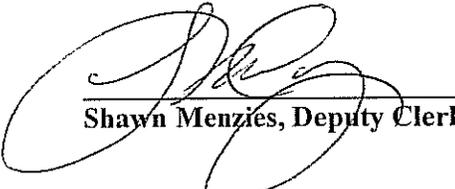
1. That **Fralinger Engineering** be and hereby is appointed as Engineer of the Township of Elk effective January 1, 2012 for one (1) year ending December 31, 2012.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and re of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional services.
4. A notice of the adoption of the Resolution shall be published in the Gloucester County Times as required by law.

ADOPTED at a meeting of the Elk Township Committee of the Township of Elk held on January 7, 2012.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

RESOLUTION AUTHORIZING RISK MANAGEMENT CONSULTANT FOR THE GLOUCESTER, SALEM AND CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND AND FOR THE MUNICIPAL EXCESS LIABILITY

WHEREAS the Governing Body of Elk Township has resolved to join Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund and the Municipal Excess Liability, self insurance pooling funds, following a detailed analysis; and

WHEREAS the Bylaws of said Fund require that each Municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws; and

WHEREAS the Bylaws indicated a fee not to exceed six percent (6 %) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

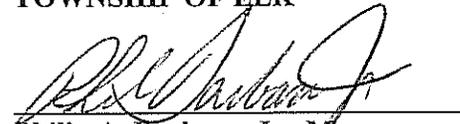
WHEREAS N.J.S.A. 40A:11-5(1)(m) allows for the award of these services without advertising for bids.

NOW, THEREFORE BE IT RESOLVED that the Governing Body of Elk Township does hereby appoint Tom Narolewski of Cetei and Connell Insurance as its Risk Management Consultant in accordance with 40A:11-5 for a term of one (1) year; and

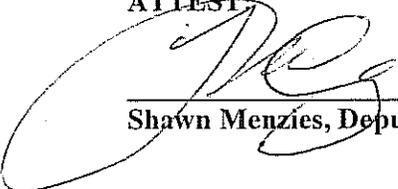
BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5(1), (a), (i).

ADOPTED at the Reorganization meeting of the Township Committee of the Township of Elk held on January 7 2012.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

R-8-2012

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES
BY A MUNICIPAL PROSECUTOR**

WHEREAS there exists a need for a Municipal Prosecutor for Elk Joint Municipal Court for the year 2012;
and

WHEREAS funds are or will be available for this purpose; and

WHEREAS the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, as follows:

1. That **JOHN MOUSTAKAS**, be and hereby is appointed Municipal Prosecutor for the Elk Joint Municipal Court effective January 1, 2012 for one (1) year ending December 31, 2012.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and are of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional services.
4. A notice of the adoption of this Resolution shall be published in the Gloucester County as required by law.

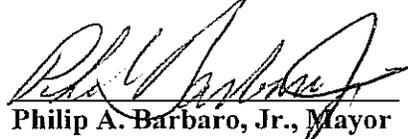
ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held on January 7, 2012.

ATTEST:



Shawn Menzies, Deputy Clerk

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

RESOLUTION R-8A-2012

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK
APPOINTING CONFLICT MUNICIPAL PROSECUTORS FOR THE
ELK JOINT MUNICIPAL COURT

WHEREAS, John A. Moustakas, Esquire was appointed as the Chief Municipal Prosecutor for the Elk Joint Municipal Court via Resolution No. R-8-2012; and

WHEREAS, N.J.S.A. 2B:25-4e permits a municipality to appoint additional Municipal Prosecutors as necessary to administer justice in a timely and effective manner in its Municipal Court; and

WHEREAS, there exists a need for the services of a conflict Municipal Prosecutor in the Elk Joint Municipal Court; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, in effect provides that Contracts for Professional Services and Contracts for Services of an Extraordinary Unspecifiable Nature may be negotiated by the governing body of a municipality without public advertising and bidding, but requires a brief notice of the fact and details of each such contract to be publicly advertised and that the contract and authorizing resolution be filed in the Municipal Clerk's Office.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, as follows:

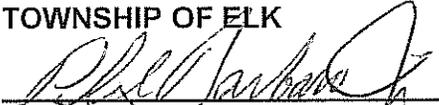
The Township Committee hereby appoints for the year 2012, the following Attorneys At Law as conflict Municipal Prosecutors: Augusta J. Pistilli, Esquire; Kelly A. Conroy; Esquire; David M. Schmid, Esquire; Robert J. Smith, II; Esquire; and Charles A. Fiore, Esquire to be paid a reasonable value for services rendered.

BE IT FURTHER RESOLVED, that this contract is awarded without competitive bidding as exceptions in the Local Public Contracts Law, either because said party contracted with is authorized by law to practice a recognized profession in the State of New Jersey or the services to be performed are extraordinary unspecifiable services which cannot be bid competitively because it is impossible to prepare specifications for same in accordance with the above mentioned statutes. The contract is being awarded pursuant to a fair and open process.

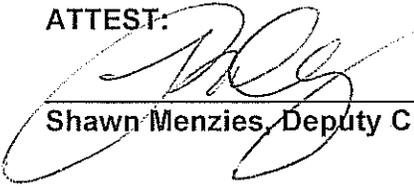
BE IT FURTHER RESOLVED that a copy of said notice as required by N.J.S.A. 40A:11-5 shall be published in the Township's official newspaper within ten (10) days after passage of this Resolution.

ADOPTED at the reorganization meeting of the Elk Township Committee held on January 7, 2012.

TOWNSHIP OF ELK


PHILIP A. BARBARO, JR., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES
BY A MUNICIPAL PUBLIC DEFENDER**

WHEREAS there exists a need for a Municipal Public Defender for Elk Joint Municipal Court for the year 2012; and

WHEREAS funds are or will be available for this purpose; and

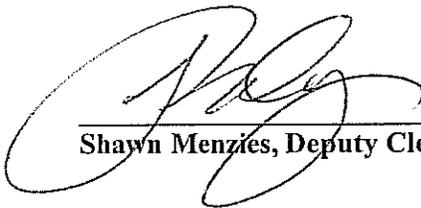
WHEREAS the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, as follows:

1. That Gary Lomanno, Esq., be and hereby is appointed Municipal Public Defender for the Elk Joint Municipal Court effective January 1, 2012 for one (1) year ending December 31, 2012.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and are of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional services.
4. A notice of the adoption of this Resolution shall be published in the Gloucester County Times as required by law.

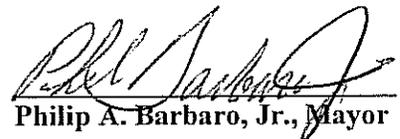
ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held on January 7, 2012.

ATTEST:



Shawn Menzies, Deputy Clerk

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

RESOLUTION R-9A-2012

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK APPOINTING CONFLICT MUNICIPAL PUBLIC DEFENDER

WHEREAS, Gary Lomanno, Esquire was appointed as the Elk Joint Municipal Court Chief Public Defender via Resolution No. R-9-2012; and

WHEREAS, N.J.S.A. 2B:25-4e permits a municipality to appoint additional Public Defenders as necessary to administer justice in a timely and effective manner in its Municipal Court; and

WHEREAS, there exists a need for the services of a conflict Municipal Public Defender in the Elk Joint Municipal Court; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, in effect provides that Contracts for Professional Services and Contracts for Services of an Extraordinary Unspecifiable Nature may be negotiated by the governing body of a municipality without public advertising and bidding, but requires a brief notice of the fact and details of each such contract to be publicly advertised and that the contract and authorizing resolution be filed in the Municipal Clerk's Office.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, as follows:

The Township Committee hereby appoints for the year 2012, Rex Roldan, Esquire as conflict Municipal Public Defender to be paid a reasonable value for services rendered.

BE IT FURTHER RESOLVED, that this contract is awarded without competitive bidding as exceptions in the Local Public Contracts Law, either because said party contracted with is authorized by law to practice a recognized profession in the State of New Jersey or the services to be performed are extraordinary unspecifiable services which cannot be bid competitively because it is impossible to prepare specifications for same in accordance with the above mentioned statutes. The contract is being awarded pursuant to a fair and open process.

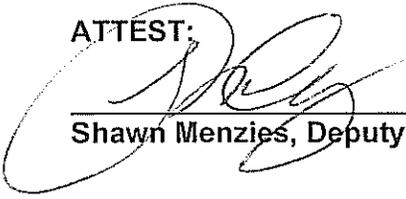
BE IT FURTHER RESOLVED that a copy of said notice as required by N.J.S.A. 40A:11-5 shall be published in the Township's official newspaper within ten (10) days after passage of this Resolution.

ADOPTED at a regular meeting of the Elk Township Committee held on January 7, 2012.

TOWNSHIP OF ELK


PHILIP A. BARBARO, JR., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

**RESOLUTION ESTABLISHING REGULAR MEETINGS
OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELK**

WHEREAS the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey has opened its Reorganization Meeting of January 7, 2012;

WHEREAS a motion was made to set dates and time for meeting for the year 2012, and the reorganization meeting 2013 for the Township Committee; and

WHEREAS an affirmative vote was taken in favor of said dates and times for meetings for the year 2012 for the Township Committee.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that the Elk Township Committee will hold Work Session and Regular Meetings at 7:30 p.m. unless otherwise noted, at the Municipal Building, 667 Whig Lane Road, Aura, NJ on the following dates:

Work Session Meeting Dates

- January 17, 2012
- February 21, 2012
- March 20, 2012
- April 16, 2012 (Monday)
- May 15, 2012
- June 19, 2012
- July 17, 2012
- August 21, 2012
- September 18, 2012
- October 16, 2012
- November 20, 2012
- December 18, 2012

Regular Meeting Dates

- February 2, 2012
- March 1, 2012
- April 5, 2012
- May 3, 2012
- June 7, 2012
- July 5, 2012
- August 2, 2012
- September 6, 2012
- October 4, 2012
- November 1, 2012
- December 6, 2012

Close Out Meeting, Wednesday, December 26, 2012 at 5:00 p.m.

Reorganization, Thursday, January 3, 2013 at 7:30 p.m.

BE IT FURTHER RESOLVED pursuant to the Open Public Meeting Act of the State of New Jersey, N.J.S.A. 10:4-6 et seq., requires public bodies to adopt an annual schedule of regular meetings, and to furnish the public with notice of said schedule in a manner more specifically set forth in said Act; and

BE IT FURTHER RESOLVED, that copies of the said annual Schedule shall be posted and continue to be posted throughout the year on the Bulletin Board of the Township Municipal Building; and

BE IT FURTHER RESOLVED, a copy of this Resolution and said Schedule shall be mailed for publication to The Gloucester County Times and the Sentinel newspapers; and

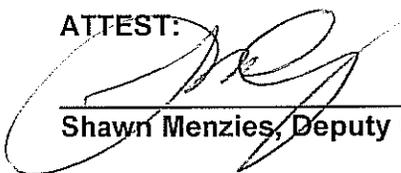
BE IT FURTHER RESOLVED, a copy of said annual Schedule shall be filed with the Clerk of the Township of Elk.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held January 7, 2012, at the Municipal Building, 667 Whig Lane Road, Aura, New Jersey.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

RESOLUTION R-11-2012

**RESOLUTION ESTABLISHING OFFICIAL NEWSPAPERS
OF THE TOWNSHIP OF ELK**

WHEREAS the Statutes of the State of New Jersey require that the governing body shall, by resolution designate an official newspaper for publication of its official notices;

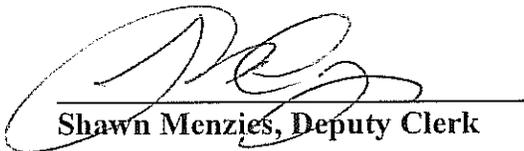
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, that the **GLOUCESTER COUNTY TIMES**, Woodbury, New Jersey and the **SENTINEL**, Franklinville, New Jersey, be and are hereby designated as the official newspapers for the Township of Elk.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held January 7, 2012, at the Municipal Building, 667 Whig Lane Road, Aura, New Jersey.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

R-12-2011

**RESOLUTION AUTHORIZING THE CASH MANAGEMENT PLAN WITHIN THE
TOWNSHIP OF ELK**

WHEREAS the Township of Elk desires to safeguard the assets of the Public, maximize interest earned to the Township, provide for adequate liquidity to handle the operation of the Township, and to comply with all State of New Jersey Statutes and Rules.

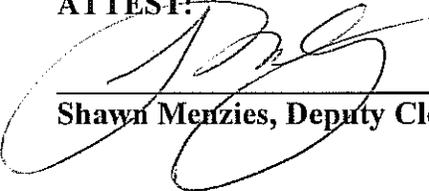
BE IT RESOLVED BY THE Township Committee of the Township of Elk that the Cash Management Plan for the Township of Elk be adopted as presented below.

ADOPTED at a meeting of the Township Committee of the Township of Elk held on **January 7, 2012.**

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

**CASH MANAGEMENT PLAN
OF THE
TOWNSHIP OF ELK**

Adopted January 7, 2012

I. CASH MANAGEMENT AND INVESTMENT OBJECTIVES:

- A) Preservation of Capital
- B) Adequate safekeeping of assets
- C) Liquidity to meet operating needs of the Township
- D) Compliance with NJ State Laws and Regulations

II. STATEMENT OF POLICY

It shall be the policy of the Township of Elk, County of Gloucester to annually adopt a Cash Management Plan and to authorize the Chief Financial Officer to administer said Plan, for the purpose of depositing and investing the maximum amount of available funds into interest bearing instruments

III. PERMISSIBLE INVESTMENTS

- 1) Bonds or other obligations of the United States or obligations guaranteed by the United States of America (ie US Treasury Bills, Notes and Bonds)
- 2) Bonds or other obligations of the local unit or school districts of which the local unit is a part
- 3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act or Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor
- 4) Any other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by local units
- 5) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52: 18A-90.4)

6) Any insured account with a bank, savings and loan association, credit union or similarly named institution that holds a current certificate of eligibility from the State of New Jersey Department of Banking and Insurance under the Government Unit Depository Protection Act (GUDPA)

IV. AUTHORIZED DEPOSITORIES

The Township of Elk is authorized to utilize the services of any bank, savings and loan association, credit union or other similarly named institution that holds a current certificate of eligibility from the State of New Jersey Department of Banking and Insurance under the Government Unit Depository Protection Act (GUDPA).

Specifically, the Township of Elk will maintain a banking relationship with the following financial institutions:

First National Bank of Elmer
Newfield National Bank
Susquehanna Bank
TD Bank

Please note that other financial institutions may be added and the above specific relationships may be severed, as permissible under the Cash Management Plan.

V. REQUIREMENTS

As required by N.J.S.A. 40A: 5-15, all monies collected or received from any source by or on the behalf of the Township or any Board or Department thereof shall be paid to the Township of Elk who shall deposit all such funds within 48 hours after receipt, to the credit of the Township of Elk in a legal depository.

The following signatory responsibilities will be in effect for the Township of Elk: The Mayor, one Committee Person, Township Clerk and the Chief Financial Officer are authorized to sign checks, drafts and orders of the Township of Elk. The Chief Financial Officer is designated to make all duly authorized transfers, cancellations and deposits. All checks, drafts, notes or orders against the Municipal Court Account of Elk Township shall be signed by the Municipal Court Administrator.

VI. EXCEPTIONS

The following types of funds are *not* required to be placed into interest bearing accounts:

1) Petty Cash Funds

2) Change Funds

3) Cash drawn from a Federal Agency under a letter of credit, which cash is to be paid out within five (5) working days to an approved vendor.

4) Deposits, retainage, or amounts posted by way of bond, held by the local unit for such things as faithful performance, if the local unit would be required by law to pay back any interest earned to the provider of the deposit, except where the local unit is required by law, court decision, or faithfully bargained agreement to invest the funds.

5) Amounts derived from the sale of bonds or notes only to the extent that a specified written opinion of counsel states that the earning of full interest would result in the bonds or notes being classified an arbitrage (not federally tax-exempt) issue pursuant to Federal regulations. To the extent that some interest is allowable, it shall be deposited at such a rate if such a rate is obtainable.

VIII. REPORTING

The Chief Financial Officer shall report monthly in writing to the Committee the amount of any securities obtained or redeemed, as well as the interest rates and maturity dates, including each organization holding local unit funds.

IX. AUDIT

The Township's investment practices and agreements for banking services and compensation thereof shall be reviewed by the Township Auditor as part of the annual audit, as required by N.J.S.A. 40A: 5-4.

X. CONTRARY TO LAW

This plan does not attempt to alter, change, or rewrite any law or court ordered practice of the United States, the State of New Jersey, the County of Gloucester or the Township of Elk. Any part of this Cash Management Plan found not to be in compliance with any existing or future legislation of the above mentioned bodies shall be considered null and void to the extent of the non-compliance. The remainder of the Cash Management Plan shall continue to be in force.

R-13-2012

**RESOLUTION AUTHORIZING PETTY CASH FOR USE BY THE
TOWNSHIP CHIEF FINANCIAL OFFICER**

WHEREAS it is necessary for the Township Chief Financial Officer to pay for various low cost items in cash;

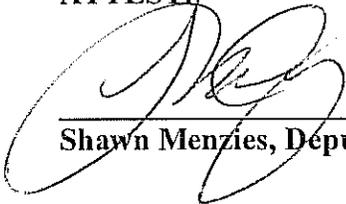
BE IT RESOLVED by the Township Committee of the Township of Elk, in the County of Gloucester, State of New Jersey, that a petty cash fund of \$200.00 be established for use in the office of the Township Chief Financial Officer during the year 2012.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township of Elk held on January 7, 2012, at the Municipal Building, 667 Whig Lane Road, Aura, New Jersey.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

RESOLUTION R-14-2012

**RESOLUTION AUTHORIZING CHANGE FUND
FOR MUNICIPAL CLERK**

WHEREAS, it is necessary for the Municipal Clerk to make change when accepting payments for animal licenses.

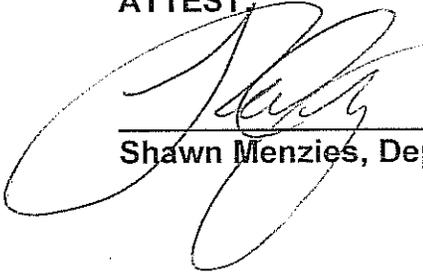
BE IT RESOLVED by the Township Committee of the Township of Elk, in the County of Gloucester, State of New Jersey, that a change fund of \$50.00 be established for use in the office of the Municipal Clerk during the year 2012 for the purpose of making change for customers purchasing dog licenses.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township of Elk held on January 7, 2012, at the Municipal Building, 667 Whig Lane Road, Aura, New Jersey.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

R-15-2012

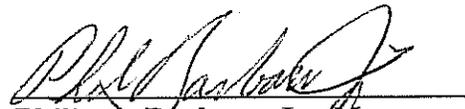
**RESOLUTION AUTHORIZING CHANGE FUND
FOR TAX COLLECTOR**

WHEREAS, it is necessary for the Tax Collector to make change when accepting payments for property taxes.

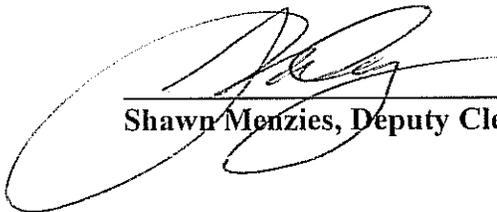
BE IT RESOLVED by the Township Committee of the Township of Elk, in the County of Gloucester, State of New Jersey, that a change fund of \$100.00 be established for use in the office of the Tax Collector during the year 2012 for the purpose of making change for customers submitting property tax payments.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township of Elk held on January 7, 2012, at the Municipal Building, 667 Whig Lane Road, Aura, New Jersey.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

RESOLUTION R-16-2012

RESOLUTION CONCERNING INTEREST ON DELINQUENT TAXES

WHEREAS N.J.S.A. 54:4-67 allows Municipalities to fix rates of interest to be charged for unpaid and delinquent taxes.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey that the Tax Collector of said Township is hereby directed to charge interest at the rate of 8% per annum on the first \$1,500 of delinquent installments of taxes, and at the rate of 18% per annum on any amount in excess of \$1,500 from the date the installments become delinquent. Provided, however, that no interest shall be charged if payment of any installment is made within ten (10) days after the date on which same became payable.

BE IT FURTHER RESOLVED that the Tax Collector is authorized and directed to charge a penalty of 6% of the amount of tax delinquency to any taxpayer with a tax delinquency in excess of \$10,000 who fails to pay that delinquency prior to the end of the calendar year.

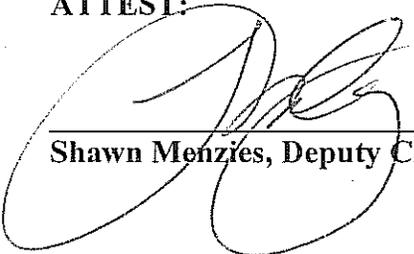
BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Tax Collector of the Township of Elk.

ADOPTED at a meeting of the Township Committee of the Township of Elk held **January 7, 2012**.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

**R-17-2012
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK**

**RE: REAPPOINTING SPECIAL LAW ENFORCEMENT OFFICERS
CLASS II FOR THE ELK TOWNSHIP POLICE DEPARTMENT**

WHEREAS the Township of Elk has appointed Special Law Enforcement Officers Class II for the Elk Township Police Department and their terms have expired; and

WHEREAS pursuant to N.J.S.A. 40A-146.14, special law enforcement officers may be appointed for terms not to exceed one year; and

WHEREAS Thomas Rambone, Sean Cox, Michael Ross and William Schnarr have the necessary qualifications to serve in this positions; and

WHEREAS the terms for the above listed will expire on December 31, 2012.

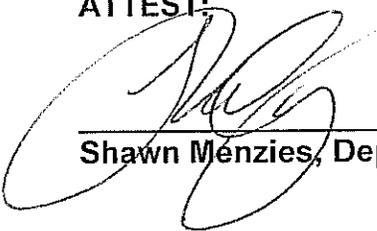
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that **Thomas Rambone, Sean Cox, Michael Ross and William Schnarr** be appointed to the position of Class II Part-Time Police Officers to the Elk Township Police, as of the listed effective date, subject to the existing salary schedule and the completion of any necessary eligibility requirements.

ADOPTED at a meeting of the Township Committee of the Township of Elk held on January 7, 2012.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

R-18-2012

**RESOLUTION MAKING APPOINTMENTS TO
SPECIFIC ADMINISTRATIVE POSITIONS AND CONFIRMING
SUCH APPOINTMENTS FOR THE TOWNSHIP OF ELK COUNTY OF GLOUCESTER,
STATE OF NEW JERSEY FOR 2012**

WHEREAS the Township Committee of the Township of Elk has duly organized for the year 2012, at the Municipal Building, Aura, New Jersey; and

WHEREAS the following appointments are made to the specified administrative and other positions shown on the attached list, which list is made a part of this Resolution; and

WHEREAS, the Township Committee desires to move and confirm said appointments by this Resolution.

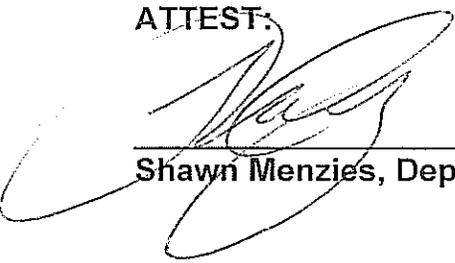
NOW, THEREFORE, BE IT RESOLVED that the administrative and other appointments set forth on the attached list, which list is made a part of this Resolution, are hereby accepted and confirmed and the persons designated therein are each appointed to serve in each of their respective designated official positions commencing upon adoption of this Resolution, and in and during the calendar year 2012 at the term stated.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held January 7, 2012, at the Municipal Building, 667 Whig Lane Road, Aura, New Jersey.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

ELK TOWNSHIP COMMITTEE APPOINTMENTS
FOR MUNICIPAL POSITIONS

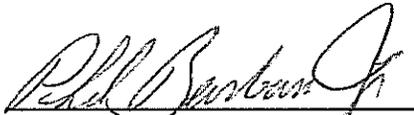
<u>MUNICIPAL POSITIONS, BODY OR ENTITY</u>	<u>NAME OF PERSON APPOINTED</u>	<u>TERM TO EXPIRE</u>
Personnel Officer, Public Agency Compliance Officer JIF Claims Coordinator, Clean Communities Coordinator	Debora R. Pine	12/31/2012
Tax Search Official	Susan DeFrancesco	12/31/2012
Assistant Tax Collector	Tana Sammons	12/31/2012
Municipal Court Administrator	Melissa Zuccarelli	12/31/2012
Deputy Court Administrators	Pauline Jordan Marlo Dye	12/31/2012 12/31/2012
Public Works Superintendent, JIF Safety Coordinator, Recycling Coordinator	Steven Alexander	12/31/2012
Planning/Zoning Coordinator	Anna Foley	12/31/2012
Construction Control Person	Anna Foley	12/31/2012
Zoning Officer	David Mc Creery	12/31/2012
Records Clerk	Debra Trifiletti	12/31/2012
Flood Plain Administrator	Fralinger Engineering	12/31/2012
Deputy Emergency Management Coordinators	Joseph Marchei Charles DeFalco Walter P. Garrison, II Jay Hughes Robert Clark Jacqueline Lawrence	12/31/2012
Fire Official	Dennis Conley	12/31/2012

RESOLUTION CONFIRMING MAYORAL APPOINTMENTS

WHEREAS by statute and by ordinance certain appointments to certain positions, Board and Agencies of the Township of Elk are to be made by the Mayor; and **WHEREAS** the appointments listed below are made by the Mayor. **NOW, THEREFORE**, the Mayor of the Township of Elk this 7th day of January, 2012, hereby makes the following appointments to the following positions for the terms stated.

<u>POSITION</u>	<u>NAME OF PERSON APPOINTED</u>	<u>TERM TO EXPIRE</u>
<u>Planning Board</u>		
Class IV Member	William Carter	12/31/2015
Class IV Member	Jeanne White	12/31/2015
Alt #1	Ed McKeever	12/31/2013
<u>Environmental Commission</u>		
Member	Donna Nicholson	12/31/2014
Member	Donna Weiss	12/31/2014
Member	Bob Clark	12/31/2013
Alt. #2	Barry Cohen	12/31/2014
Chairman	Kevin Costello	12/31/2012

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

R-20-2012

**RESOLUTION MAKING APPOINTMENTS TO SPECIFIC BOARD
AND COMMISSION POSITIONS AND CONFIRMING SUCH
APPOINTMENTS FOR THE TOWNSHIP OF ELK,
COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY**

WHEREAS the Township Committee of the Township of Elk is duly organized for the year *2012* at the Municipal Building, Elk Township, New Jersey; and

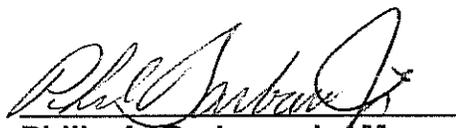
WHEREAS appointments are hereby made to the specific Boards, Commissions and positions shown on the attached list, which list is made part of this Resolution; and

WHEREAS the Township desires to move and confirm said appointments by this Resolution.

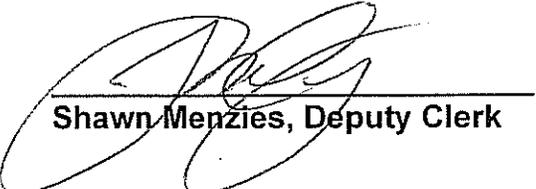
NOW, THEREFORE, BE IT RESOLVED that the appointments set forth in the attached list, which is made a part of this Resolution, are hereby made, accepted and confirmed and the persons named therein are each appointed to serve in each of their respective designated official positions commencing upon adoption of this Resolution, and in and during the calendar year 2012 for the term stated.

This Resolution is duly adopted at a meeting of the Township Committee of the Township of Elk held on Tuesday, January 7, 2012.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

**ELK TOWNSHIP COMMITTEE
APPOINTMENTS TO MUNICIPAL BOARD, COMMISSIONS
AND POSITIONS FOR THE YEAR 2012**

<u>BOARD POSITION</u>	<u>APPOINTEE</u>	<u>TERM EXPIRES</u>
<u>Economic Development Committee</u>		
Member	David Slack	12/31/2014
Member	Dolores Swanson	12/31/2014
<u>Planning/Zoning Board</u>		
Class I Mayor	Phil Barbaro	12/31/2012
Class II	Dave McCreery	12/31/2012
Class III	Wayne Swanson	12/31/2012
<u>Agriculture Advisory Committee</u>		
Member	George Dean	12/31/2013
Member	Bill Haynicz	12/31/2013
Member	Teal Jefferis	12/31/2014
Member	George Lucas	12/31/2014
Member	Patty Mood	12/31/2013

RESOLUTION OF THE TOWNSHIP OF ELK
DESIGNATING PENNONI ASSOCIATES, INC. AS CONFLICT ENGINEER

WHEREAS the Township of Elk has the need of a Professional Engineer to review plans when the appointed engineer has a conflict; and

WHEREAS the Local Public Contract Law (N.J.S.A. 40A: 11-1 et seq.) requires that the resolution authorizing the award of contracts for "professional service" without competitive bids; and

WHEREAS Pennoni Associates, Inc. has the necessary qualifications to serve in this position; and

WHEREAS the Township Committee of the Township of Elk has selected Pennoni Associates Inc. to serve as the Conflict Engineer.

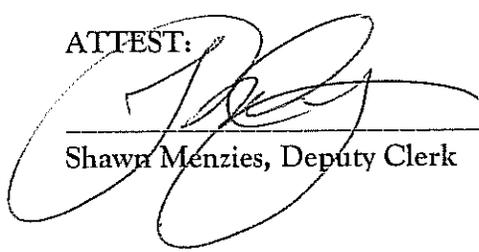
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, on this 7th day of January, 2012, that Pennoni Associates, Inc. is hereby designated as the Conflict Engineer for the Township of Elk. The term of this designation shall end December 31, 2012.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held on Thursday, January 7, 2012 at the Municipal Building, 667 Whig Lane Road, Aura, New Jersey.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

RESOLUTION R-22-2012

RESOLUTION ESTABLISHING CONTACT PERSON FOR THE EMPLOYMENT PRACTICE LIABILITY ATTORNEY CONSULTATION SERVICE TO THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township Committee of the Township of Elk hereinafter referred to as "Municipality", is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, hereinafter referred to as "Fund", and

WHEREAS, the Fund has adopted a policy authorizing the Employment Practices Liability Attorney Consultation Service; and

WHEREAS, the Fund has budgeted \$540.00 per member for EPL consulting services in 2012 and;

WHEREAS, the Fund requires the Municipality to designate specific managerial or supervisory individuals who will have telephone access to the EPL Hotline;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that it does hereby appoint Brian J. Duffield, Solicitor as its Contact Person.

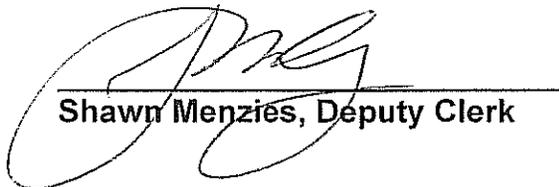
BE IT FURTHER RESOLVED that the Township Committee does hereby appoint Debora Pine, Municipal Clerk and Stephen Considine, Chief Financial Officer as additional Contact Persons.

THIS RESOLUTION IS DULY ADOPTED at the Regular Meeting of the Township Committee of the Township of Elk held January 7, 2012, at the Municipal Building, 667 Whig Lane Road, Aura, New Jersey.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

RESOLUTION R-23-2012

**RESOLUTION APPOINTING ALTERNATE
FUND COMMISSIONER TO THE MUNICIPAL
JOINT INSURANCE FUND**

WHEREAS, the Township of Elk has resolved to join the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund; and

WHEREAS, the bylaws of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund recommend that each Municipality appoint an Alternate Fund Commissioner; and

WHEREAS, the Township Committee recommends the appointment of Steven Alexander as Alternate Fund Commissioner.

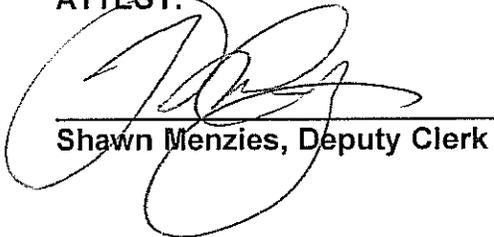
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that it does hereby appoint Steven Alexander as Alternate Fund Commissioner for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held January 7, 2012, at the Municipal Building, 667 Whig Lane Road, Aura, New Jersey.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


Shawn Menzies, Deputy Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Sammons	✓			
Spring	✓			
Swanson	✓			
Barbaro	✓			

BILL APPROVAL

January 7, 2012

Bank Wires, Manual and Interim Checks

GENERAL ACCOUNT:

1) Elk Township	12-00027	\$65,476.49
-----------------	----------	-------------

DOG ACCOUNT:

1) Edmunds and Associates	12-00003	\$525.00
---------------------------	----------	----------

2) MC Systems	12-00018	\$600.00
---------------	----------	----------

GENERAL CAPITAL:

1) Fralinger Engineering	12-00010	\$49,718.00
--------------------------	----------	-------------

Batch Id: SC Batch Type: C Batch Date: 01/07/12 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Item	Name Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
11-01120	01/07/12 12/13/11	A0067 1	ABBOTT'S HARDWARE BACK DOOR LOCK	1,275.00	1-01- -050-239 REPAIR TO EQUIP	Budget	Aprv	5
12-00006	01/02/12	1	WASHERS,BOLTS,ETC	6.15	1-01- -029-225 MISCELLANEOUS	Budget	Aprv	29

				1,281.15				
11-01151	01/07/12 12/24/11	A0149 1	AMERICAN TREE SERVICE REMOVE DEAD OAK-HOLLYWOOD AVE	300.00	1-01- -020-225 MISCELLANEOUS	Budget	Aprv	14

				300.00				
11-01171	01/07/12 12/27/11	A0158 1	AMERIGAS 12/17 PROPANE	451.39	1-01- -037-225 PROPANE/NATURAL GAS	Budget	Aprv	26

				451.39				
12-00022	01/07/12 01/02/12	A0171 1	ANJR MEMBERSHIP-STEVEN ALEXANDER	95.00	2-01- -034-229 ASSOCIATIONS DUES & FEES	Budget	Aprv	42

				95.00				
12-00023	01/07/12 01/02/12	A0260 1	ATLANTIC CITY ELECTRIC DECEMBER STREET LIGHTS	434.34	1-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	43
12-00023	01/02/12	2	DECEMBER ELECTRIC	3,367.35	1-01- -037-223 ELECTRICITY	Budget	Aprv	44

				3,801.69				
12-00021	01/07/12 01/02/12	B0095 1	BACH ASSOCIATES, PC GENERAL PLANNING	270.00	1-01- -023-225 MISCELLANEOUS	Budget	Aprv	41

				270.00				
12-00007	01/07/12 01/02/12	B0258 1	BORNMANN RV 4 GALLON ANTIFREEZE	20.92	1-01- -061-241 TRAILER-EMERGENCY MGT/FIRE	Budget	Aprv	30

				20.92				
12-00001	01/07/12 01/02/12	C0150 1	STEPHEN CONSIDINE PETTY CASH 2012	200.00	2-01- -906-008 PETTY CASH	Budget	Aprv	27

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
			200.00				
11-00566	01/07/12 06/12/11	D0150 DELSEA REGIONAL HIGH SCHOOL 7 01/11/12	211,377.29	1-01- -905-002 REGIONAL SCHOOL TAXES	Budget	Aprv	1
			211,377.29				
12-00024	01/07/12 01/02/12	D0155 DELTA DENTAL PLAN OF NJ 1 JANUARY DENTAL	1,460.85	2-01- -026-222 GROUP INSURANCE PLAN	Budget	Aprv	45
			1,460.85				
12-00014	01/07/12 01/02/12	D0203 DENNY SEPTIC & PORTABLE TOILET 1 RENTAL - DEC	140.00	1-01- -020-225 MISCELLANEOUS	Budget	Aprv	35
			140.00				
12-00002	01/07/12 01/02/12	E0230 EDMUNDS & ASSOCIATES, INC. 1 2012 ANNUAL SERVICE AGREEMENT	8,774.00	2-01- -013-255 SOFTWARE MAINTENANCE	Budget	Aprv	28
			8,774.00				
12-00008	01/07/12 01/02/12	F0043 F & W GRAFIX 1 SIGNAGE	238.00	1-01- -011-225 MISCELLANEOUS	Budget	Aprv	31
			238.00				
11-01147	01/07/12 12/24/11	F0350 FIRST DUE EMERGENCY SUPPLY CO. 1 SL20X LED LIGHT	109.00	1-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	10
			109.00				
11-01146	01/07/12 12/24/11	G0150 GALL'S INC. 1 MAG POUCH, MACE HOLDER, BELT	188.91	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	9
			188.91				
12-00016	01/07/12 01/02/12	H0174 KAETLLIN HELLINGS 1 COURT RECORDER 12/20	45.00	1-01- -050-225 MISCELLANEOUS	Budget	Aprv	37
			45.00				
	01/07/12	H0275 HOME DEPOT					

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
11-01150	12/24/11	1 LOADER BUCKET SUPPLIES	165.81	1-01- -034-239 REPAIRS TO EQUIPMENT	Budget	Aprv	13
			----- 165.81				
12-00011	01/02/12	01/07/12 H0350 STEVEN HUGHES 1 SUPPLIES-COURT	31.51	1-01- -050-225 MISCELLANEOUS	Budget	Aprv	32
			----- 31.51				
11-01149	12/24/11	01/07/12 L0055 LAWSON PRODUCTS, INC. 1 WASHERS,TORQ HEX NUT,ETC	142.69	1-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	12
11-01168	12/27/11	1 LOCK WASHERS	9.50	1-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	24
			----- 152.19				
12-00012	01/02/12	01/07/12 M0018 MAJESTIC OIL COMPANY, INC. 1 HEATING OIL-ANNEX	110.41	1-01- -037-225 PROPANE/NATURAL GAS	Budget	Aprv	33
			----- 110.41				
12-00020	01/02/12	01/07/12 M0030 MGL FORMS-SYSTEMS 1 HOMESTEAD REBATE FORMS	43.00	1-01- -015-224 PRINTING OF FORMS	Budget	Aprv	40
			----- 43.00				
12-00015	01/02/12	01/07/12 M0475 MUNICIPAL RECORD SERVICES 1 TICKETS,COMPLAINTS,RECEIPTS,	2,333.00	2-01- -050-224 PRINTING OF FORMS	Budget	Aprv	36
12-00034	01/05/12	1 DD2'S 2 PART	81.00	2-01- -050-224 PRINTING OF FORMS	Budget	Aprv	46
			----- 2,414.00				
11-01170	12/27/11	01/07/12 N0025 NEXTEL/SPRINT COMMUNICATION 1 944312212-124 TELEPHONE	328.20	1-01- -037-224 TELEPHONE	Budget	Aprv	25
			----- 328.20				
12-00041	01/05/12	01/07/12 N0050 NJDCA-CONSTRUCTION CODE 1 4TH QTR 2011	706.00	1-01- -910-002 UNIFORM CONST. TRAINING FEES	Budget	Aprv	49
			----- 706.00				
	01/07/12	00260 OFFICE PRODUCTS					

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
11-01156	12/24/11	1 COPY PAPER,INK CARTS,FILES,	219.70	1-01- -029-223 OFFICE SUPPLIES	Budget	Aprv	20
11-01156	12/24/11	2 FILE CABINET,BINDERS,DIVIDERS	239.00	1-01- -029-223 OFFICE SUPPLIES	Budget	Aprv	21
11-01156	12/24/11	3 TONER, CORK BOARDS	245.85	1-01- -034-223 OFFICE SUPPLIES	Budget	Aprv	22

			704.55				
01/07/12 P0075 PARALLEL EDGE, INC.							
12-00013	01/02/12	1 INSPECTOR COMPUTER	468.75	1-01- -046-225 MISCELLANEOUS	Budget	Aprv	34

			468.75				
01/07/12 P0347 PIONEER TRUCK SALES, INC.							
11-01167	12/27/11	1 MAJOR TUNEUP-BRAKES,BRAKE LINE	4,391.57	1-01- -061-238 PUB WORKS VEHICLE MAINT-MAJOR	Budget	Aprv	23
12-00017	01/02/12	1 TRACTOR-ALTERNATER,STARTER,ETC	931.97	1-01- -034-239 REPAIRS TO EQUIPMENT	Budget	Aprv	38

			5,323.54				
01/07/12 Q0401 QUILL CORPORATION							
11-01152	12/24/11	1 INK CART	68.99	1-01- -034-223 OFFICE SUPPLIES	Budget	Aprv	15
11-01152	12/24/11	2 MESSAGE BOOK	10.58	1-01- -023-223 OFFICE SUPPLIES	Budget	Aprv	16
11-01152	12/24/11	3 PENS,BOXES,CORKBOARD,	45.56	1-01- -050-223 OFFICE SUPPLIES	Budget	Aprv	17
11-01152	12/24/11	4 ENVELOPES,DESK CALENDERS,ETC.	281.08	1-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	18
11-01152	12/24/11	5 ENVELOPES	117.99	1-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	19

			524.20				
01/07/12 S0010 SAFEGUARD BUSINESS SYSTEMS INC							
12-00039	01/05/12	1 W2'S, 1099'S	108.01	1-01- -013-223 OFFICE SUPPLIES	Budget	Aprv	47

			108.01				
01/07/12 S0505 STREICHERS POLICE EQUIPMENT							
11-01145	12/24/11	1 GLOCK MAG,GRIP EXTENDER,ETC	170.65	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	7
11-01145	12/24/11	2 GRIP EXTENDER	47.96	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	8

			218.61				
01/07/12 T0383 THE TYPE-RIGHT-ER							

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
11-01101	12/10/11	1 TRANSCRIPT	257.00	1-01- -023-225 MISCELLANEOUS	Budget	Aprv	4
			----- 257.00				
11-01084	12/07/11	01/07/12 T0392 WESLEY TILDEN 1 REIMBURSE SUPPLIES	105.90	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	3
11-01148	12/24/11	1 DVD R/W DRIVE FOR PATROL COMP	70.65	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	11
			----- 176.55				
11-00567	06/12/11	01/07/12 T0600 TREASURER OF SCHOOL MONEYS 7 01/04/2012	233,970.50	1-01- -905-001 LOCAL SCHOOL TAXES	Budget	Aprv	2
			----- 233,970.50				
12-00040	01/05/12	01/07/12 T0700 TREASURER STATE OF NJ 1 4TH QTR 2011	50.00	1-01- -910-003 MARRIAGE LICENSES FEES	Budget	Aprv	48
			----- 50.00				
12-00019	01/02/12	01/07/12 U0320 USANA 1 2012 RANGE USE	800.00	2-01- -029-225 MISCELLANEOUS	Budget	Aprv	39
			----- 800.00				
11-01144	12/24/11	01/07/12 W0205 WEST GROUP PAYMENT CENTER 1 NJ STATUES-ACCT. 100193878	178.00	1-01- -050-254 BOOKS & PUBLICATIONS	Budget	Aprv	6
			----- 178.00				

	Count	Line Items	Amount
Checks:	36	49	475,484.03

There are NO errors or warnings in this listing.