

PUBLIC NOTICE

TOWNSHIP OF ELK MUNICIPAL UTILITIES AUTHORITY

NOTICE FOR SOLICITATION OF RESPONSE TO REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL SERVICES UNDER A FAIR AND OPEN PROCESS

Notice is hereby given that sealed responses to the Request for Qualifications (RFQ) for professional services, not subject to bidding pursuant to N.J.S.A. 40A:11-5, shall be received by the Secretary of the Township of Elk Municipal Utilities Authority (MUA). The sealed responses to the RFQ shall be due in the MUA Secretary's Office on or before 10:00 a.m. on December 2, 2009 and shall be opened and recorded at the Municipal Building, 667 Whig Lane Road, Aura, New Jersey 08343-9209 on Monday, December 14, 2009, at 8:00 p.m. by the Secretary of the MUA during the MUA meeting. (Please submit 1(one) original and 7(seven) copies) Responses to the RFQ for the following professional services will be accepted:

MUA Solicitor
MUA Engineer
MUA Auditor

Each submission to be considered shall comport to the criteria set forth herein and in the RFQ available at the Municipal Building at the Township Clerk's Office:

- (1) Should the professional position require licensure in the State of New Jersey, said applicant shall be licensed for a period not less than five (5) years.
- (2) The applicant shall submit a "Certificate of Good Standing" or other similar certification evidencing that the professional's license is not presently suspended or revoked.
- (3) The applicant shall submit a resume, which shall set forth information including, but not limited to the following (as applicable to a business entity or individual professional):
 - (a) Full name and business address
 - (b) A listing of all post high school education of the applicant
 - (c) Dates of licensure in the State of New Jersey and any other State
 - (d) A listing of any professional affiliations or memberships in any professional societies or organizations, with an indication as to any offices held therein
 - (e) The number of licensed professionals employed by/affiliated with the business entity or the business entity which employs the applicant
 - (f) A listing of all special accreditations held by the individual licensed professional or business entity
 - (g) A listing of all previous public entities served by the business entity or licensed professional, indicating the dates of services and position held

The MUA Board shall thereafter publicly select the professional or business entity for the position so advertised which shall thereafter be confirmed or approved as required by law or Ordinance.

Elk Municipal Township Utilities Authority
Debora Pine, Secretary