

# Elk Township Combined Planning and Zoning Board

## Reorganization Meeting

January 15, 2014

### Minutes

**Call to Order:** Board Secretary called the meeting to order at 7:34pm.

**Open Public Meeting Act:** was read by the Board Secretary

**Flag Salute:** Secretary led the flag salute.

#### ➤ **Membership Reappointments for 2014**

The Board Secretary announced the following appointments and reappointments to the Combined Planning/Zoning Board for 2014:

- Jay Hughes, Class IV, 4 year term to expire: 12/31/2017
- Augustin Rosado, Alternate #1, 2 year term to expire: 12/31/2015
- Christine Yenner, Class III, 1 year term to expire: 12/31/2014
- David McCreery, Class II, 1 year term to expire: 12/31/2014

Mayor Spring gave the oath of office to the reappointed and newly appointed members that were present.

#### **Roll Call:**

**Present:** Matthew Afflerbach, William Carter, Jay Hughes, Ed McKeever, Eugene Shoultz, Patrick Spring, Jeanne White, Christine Yenner, Austin Rosado, Frank Goss

**Absent:** David McCreery

#### ➤ **Nomination & Appointment of Chairman**

*Member Jay Hughes moved to open the floor to nominations for the position of Chairperson. Seconded by Christine Yenner. With all members in favor, the motion was carried.*

*Mr. Shoultz made a motion to nominate Jeanne White for the position of Chairperson. Ms. Yenner seconded the motion.*

With no other nominations *Mr. Carter moved to close the floor to nominations, seconded by Mr. Shoultz*

*Ms. Yenner moved to appoint Jeanne White as Chairperson for the 2014 year, Seconded by Mr. Shoultz.*

#### **Roll Call:**

**Voting in favor:** *Afflerbach, Carter, Hughes, McKeever, Shoultz, Spring, White, Yenner, Rosado*

**Against:** None      **Abstain:** None      9 yes

➤ **Nomination & Appointment of Vice Chairman**

*Jeanne White moved to open the floor to nominations for the position of Vice Chairman for the year 2014, Seconded by Mr. Shoultz. With all members in favor, the motion was carried.*

*Mr. Shoultz moved to nominate Bill Carter as Vice Chairperson, seconded by Jeanne White.*

With no other nominations, *Mr. Shoultz moved to close the floor to nominations, seconded by Mr. Carter.*

*Jeanne White moved to appoint Bill Carter as Vice Chairman for the 2014 year, Seconded by Mr. Shoultz.*

**Roll Call:**

*Voting in favor: Afflerbach, Carter, Hughes, McKeever, Shoultz, Spring, White, Yenner, Rosado*

*Against: None Abstain: None 9 yes*

➤ **Oath of office - Chairman & Vice Chairman**

Mayor Spring swore in the 2014 Chair and Vice Chair. The meeting was turned over to Chairperson.

➤ **Nominations/Appointments/Resolutions:**

a. **Establish meeting dates, time and place for the year 2014 by Resolution #2014-01**

The Board reviewed the meeting dates as outlined below for the third Wednesday of each month for the 2014 year and the 2015 reorganization meeting date.

The following meeting dates, time and place were read into the record:

February 19, 2014	August 20, 2014
March 19, 2014	September 17, 2014
April 16, 2014	October 15, 2014
May 21, 2014	November 19, 2014
June 18 2014	December 17, 2014
July 16, 2014	January 21, 2015

Meeting Time: 7:30 pm

Meeting Place: Elk Township Municipal Court Room, 680 Whig Lane, Monroeville, NJ

*Mr. Shoultz made a motion to adopt the meeting dates, time and place as read into the record. Seconded by Mr. Carter. With all members in favor, the motion was carried.*

b. **Designation of official and secondary newspapers by Resolution # 2014-02.**

*Mr. Hughes made a motion to designate "South Jersey Times" as the official newspaper and "The Sentinel" as the secondary newspaper for the year 2014. Seconded by Mr. Carter.*

With all members in favor, *the motion was carried.*

c. Nomination & Appointment of a Board Secretary by Resolution #2014-03

*Mr. Hughes moved to open the floor to nominations for the position of Board Secretary. Seconded by Mr. Carter. With all members in favor, the motion was carried.*

*Mr. Hughes moved to nominate Anna Foley. Seconded by Mr. Carter. With no other nominations Mr. Hughes moved to close the floor to nominations, seconded by Mr. Goss. With all members in favor, the motion was carried*

*Ms. Yenner moved to appoint Anna Foley as Board Secretary for the year 2014. Seconded by Mrs. White. With all members in favor, the motion was carried*

d. Nomination & appointment of Board Solicitor by Resolution #2014-04:

*Mr. Hughes moved to open the floor to nominations for the position of Board Solicitor. Seconded by Mr. Carter. With all members in favor, the motion was carried.*

*Mr. Sholtz moved to nominate the firm of Adams & Adams. Seconded by Mrs. White. With no other nominations Mr. Sholtz moved to close the floor to nominations, seconded by Mr. Carter. With all members in favor the motion was carried.*

*Mrs. White moved to appoint Joan Adams, of the firm Adams & Adams, as board Solicitor for the year 2014. Seconded by Mr. Carter.*

**Roll Call:**

*Voting in favor: Afflerbach, Carter, McKeever, Sholtz, White*

*Against: Hughes, Spring, Yenner, Rosado*

*Abstain: none*

5 yes, 4 no      Approved appointment of Adams & Adams

e. Nomination & appointment of Professional Services of a Board Planner by Resolution #2014-05:

*Mr. Hughes moved to open the floor to nominations for the position of Professional Planner. Seconded by Mrs. White. With all members in favor, the motion was carried.*

*Mr. Hughes moved to nominate the firm of Bach Associates. Seconded by Mrs. White. With no other nominations, Mr. Carter moved to close the floor to nominations, seconded by Mr. Afflerbach.*

*Mrs. White moved to appoint the firm of Bach Associates, as Professional Planner for the year 2014. Seconded by Mr. Sholtz.*

**Roll Call:**

*Voting in favor: Afflerbach, Carter, McKeever, Sholtz, White, Hughes, Spring, Yenner, Rosado*

*Against: none*

*Abstain: none*

9, yes      Approved appointment of Bach Associates

f. Nomination & appointment of Professional Services of an Engineer by Resolution #2014-06:

*Mr. Sholtz moved to open the floor to nominations for the position of Professional Engineer. Seconded by Mrs. White. With all members in favor, the motion was carried.*

*Ms. Yenner moved to nominate the firm of Federici & Akin. Seconded by Mr. Spring. With no other nominations Mr. Shoultz moved to close the floor to nominations, seconded by Mrs. White.*

*Ms. Yenner moved to appoint the firm of Federici & Akin as Professional Engineer for the year 2014. Seconded by Mr. Carter.*

**Roll Call:**

*Voting in favor: Afflerbach, Hughes, Spring, Yenner, Rosado*

*Against: Carter, McKeever, Shoultz, White*

*Abstain: none*

5 yes, 4 no      **Approved appointment of Federici & Akin**

g.      **Resolution #2014-07 granting minor subdivision approval to Gary McCloskey for the real property identified as block 41 lot 14.02 and located at 776 Elk Road.**

*Madam Chair moved to adopt resolution 2014-07, Seconded by Mr. Goss*

**Roll Call:**

*Voting in favor: Carter, McKeever, Shoultz, Spring, Afflerbach, Goss*

*Against: none      Abstain: none      6 yes, Approved*

➤ **Oath of Office to Professionals for the year 2014**

Mayor Spring administered the oath of office to the 2014 appointed Professionals present.

➤ **General Public Portion**

*Mr. Carter moved to open the General Public Portion, Seconded by Mr. Shoultz. With all members in favor, the motion was carried.*

With no comment from the public, *Mr. Shoultz moved to close the public portion, seconded by Mr. Spring. With all members in favor, the motion was carried.*

➤ **Adjournment:**

*Madam Chair moved to adjourn the 2014 Reorganization Meeting, Seconded by Mr. Shoultz.*

*With all members in favor, the motion was carried.*

Adjournment time: 7:52 pm

Respectfully submitted,

Anna Foley  
Board Secretary